

**LIFEGUARD**  
**Saturday Swim School**  
**(Part Time, Fixed Term Contract)**

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| <b>Responsible to:</b>                        | Swim School Supervisor at Dulwich Prep London   |
| <b>Job Overview</b>                           | You will be responsible for the safety of all staff using the swimming pool. You will need to enforce the swimming pool code of conduct rigorously to ensure safe swim sessions.  |
| <b>Duties and Responsibilities:</b>           | <p><b>General Requirements</b></p> <ul style="list-style-type: none"> <li>• Enforcing the swimming pool code of conduct rigorously to ensure safe swim sessions.</li> <li>• Promoting and safeguarding the welfare of children with whom you come into contact</li> <li>• Maintain high professional standards of attendance, punctuality and conduct.</li> <li>• Maintain positive, courteous relations with children and colleagues</li> <li>• Promote the good name and reputation of the School</li> <li>• Adhere to School policies and procedures</li> <li>• You will be responsible for the safety of all staff using the swimming pool</li> <li>• Assist with setting up and clearing away at the end of each session.</li> </ul> |
| <b>Keys Skills &amp; Knowledge:</b>           | <ul style="list-style-type: none"> <li>• NPLQ (essential)</li> <li>• Ability to work independently and use initiative</li> <li>• Paediatric first aid qualified (essential)</li> <li>• Awareness of safeguarding</li> </ul>   |
| <b>Personal Competencies &amp; Qualities:</b> | <ul style="list-style-type: none"> <li>• Co-operative, helpful and accommodating with other team members and staff</li> <li>• Focuses on what needs to be delivered: understands what is needed and responds promptly.</li> <li>• Alert and proactive, 'can do' attitude to all tasks</li> <li>• Shows a flexible approach, willing to adapt and respond to priorities</li> <li>• Seeks out additional duties and uses own initiative</li> <li>• Good communication</li> <li>• Consistently strives to maintain a high standard of work.</li> </ul>   |

This job description is not intended to be an exhaustive list of duties. You may also be required to undertake such other comparable duties as required from time to time.

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| <b>Terms &amp; Conditions</b> | <b>Hours of Work</b><br>8 am – 1.30 pm, for 30 weeks per year, during Dulwich Prep London Term Time.<br><br>Hourly Rate: £15 an hour.   |
| <b>Safeguarding Children</b>  | <p>The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo checks with past employers, online checks and an enhanced DBS check.</p> <p>We are an equal-opportunity employer and welcome applications from individuals of all backgrounds. We believe in fostering a diverse and inclusive work environment where all employees are valued and respected for their unique perspectives and contributions. We encourage applicants from underrepresented groups to apply for this position.</p> |

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