



Directorate for Children and Young People

In line with Safer Recruitment advice all candidates are requested to submit the following information along with their completed application form.

**Please note that any incomplete forms will be returned for completion, and will not be considered at shortlisting panels. Amended forms will be included in the process if they are returned in time.**

**Name:** .....

**Address:** .....

**Current workplace:** .....

**Contact telephone numbers:** .....

.....

**DfES number** (teachers only): .....  
[please attach proof]\*

**NPQH status** (for headship applications) .....[please attach proof]\*

**Please account for any break in employment that creates a gap on the application form** (e.g. maternity leave, VSO, travelling, research, career break, etc.)

.....

.....

.....

.....

**Do you wish to declare anything in the light of the requirement for a DBS check?**

YES/NO [If yes, please note here.]

.....

\*please provide photocopies only at this stage. Original documents will be scrutinised upon appointment.