



March 2021

OFFICIAL SENSITIVE Dear Candidate

Thank you for your interest in this position, particularly during these challenging times.

Please find enclosed an Application Pack outlining the process you should follow. I appreciate the time and effort it takes to prepare and make an application and I thank you in advance. When writing your Application, please address the job description and person specification enclosed and explain why you are now equipped to move into this role, specifically at Hedingham School.

The closing date for applications is Wednesday 14 April 2021.

Should you wish to discuss the role prior to making an application please contact Mr Andrew Wright, Leader of RE.

I look forward to receiving your application.

Yours sincerely

A. Naumin

Andrew Harvison Headteacher

Headteacher • Andrew Harvison BSc (Hons) PGCE NPQH

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Hedingham School and Sixth Form Mission Statement

Hedingham School seeks to create a challenging and stimulating learning environment that encourages high expectations for all learners. Students are prepared for life in the 21st century through a safe, caring and supportive environment. We strive to foster positive relationships with students and staff, offering mutual respect for all members of the community.'

Our School Motto is:

'Ready', 'Respect', 'Safe'

Vision

This vision is driven through our school curriculum. Our aim is to ensure that the curriculum delivers the following principles:

- To provide the knowledge and skills required to be successful learners
- To create **resilient and independent** learners who are able to meet the challenges of the 21st century
- To **prepare** learners for the next step in their education
- To broaden their horizons through a rich and varied enrichment programme
- To encourage learners to be **active citizens** who contribute positively to the **community**

RVE Learning Area

This post has become available because of the increased coverage of RE and PSHE within the curriculum offer for all students. From September 2021, all KS3 students will receive 2 lessons per fortnight (2 weekly timetable). At KS4 and 5, Philosophy and Ethics is offered as a GCSE and A Level. On average we attract one group of students at each age group in KS4.

The successful candidate will also be a key member of the PSHE team and contribute to the programme at Hedingham School. There will be elements delivered through the curriculum offer in KS3 but there will also be a requirement to coordinate tutorial units and stand alone focus days.

The current Leader of RE (original title) is also a House Leader within the school. Therefore, with the increased curriculum time and the extra responsibility related to PSHE, there is a need for a leader with the capacity to drive development in this subject area. The current leader will remain as a member of the RVE teaching team.

We have restructured the RE KS3 course to introduce 'values and ethics' which are central to the whole school's curriculum principles. This has a more natural progression into the exam based course 'Philisophy and Ethics'.

Therefore this post offers an exciting opportunity to develop the current course on offer.

Leader of RVE

Salary TLR 2b

Effective Date | September 2021

Main Responsibilities

- To be responsible for the leadership, management, progress and development of the Social Science Learning Area.
- Ensure that the curriculum offered at each key stage is sequential and coherent.
- Monitor and evaluate the impact of teaching and learning in relation to the curriculum development.
- Provide 'CPD' opportunities for staff to enhance teaching and learning pedagogy.
- Track and monitor the progress of students and provide systems of intervention and support where required.
- Explore enrichment opportunities for students to add value to their curriculum experience.
- To become a key member of the PSHE group and take the lead on specific PSHE units.

Person Specification

- Subject Leaders should have the necessary experience and capabilities to be 'lead practitioners' within the school.
- As a successful Subject Leader you will require excellent interpersonal skills and the ability to lead and manage through clear structures, effective two-way communication and the ability to inspire and motivate your team for the benefit of the students.
- You will be able to discuss, analyse, debate and formulate policy with other Subject Leaders and with SLT.
- Your 'passion for learning' and team-working skills are central to the success of the role as is your understanding of students needs and of pedagogical issues.
- Above all you should have an ability to work in an 'emotionally intelligent' way with staff and students and to model the principles of the school.