

Langley School - Person Specification



This school has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

All candidates are obliged to disclose in their application details of convictions, cautions and any previous concerns raised in relation to Safeguarding issues. The school will assess such evidence and determine whether this presents an acceptable risk to safeguarding. If this presents an unacceptable risk then this will be a contra-indicator and the applicant will not be shortlisted.

Post Title	Science Technician	Post No	
School	Langley School		
Salary Band/Range	Band 'C'		
Hours / Weeks	28-35 hours per week over 4-5 days to be negotiated at interview 39 weeks, ie term time only + 5 x INSET days		
Responsible to:	Head of Science Faculty		

	Essential Criteria	Desirable Criteria	Measured By
Education & Qualifications	Level 2 English, Mathematics and Science, ie GCSE grade 'C' level or above or NVQ, Level 2	Level 3 Science-related qualification Experience / courses attended in science or associated subjects	Examination certificates Attendance certificates / Application form

Skills & Abilities	Excellent interpersonal and communication skills [written and oral] at appropriate level for interaction with a variety of service users		Letter of application References Interview
	Demonstrable ability to set up and use the scientific equipment available		Interview
	Able to apply organisational skills and work systematically to plan, prepare and provide support for teaching staff and students as appropriate		Letter of application References
	Able to display emotional resilience and work calmly, reliably, safely and accurately under pressure, to pre-set timescales		Interview / References

	Reliable, organised and accurate and able to work alone with minimal supervision using initiative, yet also as part of a wider team	Evidence of working in similar circumstances / an educational environment	Letter of application References
	Able to translate written policies and procedures into day to day practice		Letter of application References
	Able to multi-task in fulfilling requests from several people		Letter of application References

Experience & Knowledge	Knowledge of GCSE Science curriculum, scientific practices and typical equipment used / practical skills	An understanding of scientific materials and characteristics	Letter of application References
	Experience of working in a laboratory setting	Experience of working as a school science technician	Letter of application References
	Experience of studying or working with scientific or educational equipment	An awareness of CLEAPS and appropriate Health & Safety procedures	Letter of application References
	Knowledge of a variety of commonly used ICT programmes eg Microsoft Office	Experience with data-loggers, flexi-cams and other ICT equipment commonly used in school science lessons	Interview / References

Core Behaviours	Excellence - With enthusiasm, you work to deliver a high quality service to meet customer, organisational and personal expectations. You adopt a 'can do' attitude in all of the work you deliver, ensuring it meets the needs of current and potential customers.	Interview / References
	Simplicity - You actively seek ways to prevent over-complication or confusion, by adopting the most simplified approach to work. You communicate clearly and concisely, ensuring that the message is understood by all.	Interview / References
	Trust and Respect - You are aware of your impact on others including confidentiality. You value openness and listen carefully to understand the views of others. You promote the values of diversity and actively work to minimise any harm caused to others in order to foster an environment of mutual trust and respect.	Interview / References
	Working Together - You work with others to reach a common goal; sharing information, supporting colleagues and searching out expertise and solutions from relevant partners and/or the communities we serve.	Interview / References

	Responsibility - You take ownership for your work and you use your initiative to deliver. You are accountable for your own performance and development and you take responsibility for your actions and decisions.	Interview / References
	Leadership - Your leadership is demonstrated by delivering outcomes and inspiring your team and individuals to improve and develop within an environment that enables individuals to achieve their potential.	Interview / References

Other Requirements	<p>A commitment to safeguarding and promoting the welfare of children and vulnerable adults</p> <p>An enthusiasm for involvement with students, staff, governors and the school community and can contribute positively to the ethos of the school</p> <p>A willingness to undertake staff training as required, eg Child Protection or H&S</p> <p>A flexible approach to the particular days of the week worked in future years, in liaison with fellow technicians, to meet the curriculum needs of the science timetable each academic year.</p>	Evidence of good relationships with students / young people	Application form / interview
Compiled/Reviewed by	HGR / JJH		
Date	January 2020		