**POST TITLE: Class Teacher at Eden Park High School**

**LINE MANAGER: Head of Department**

All teachers at Eden Park High School are viewed as both leaders and managers of the academic and pastoral curriculum.

**Definition of the role is: “**To provide excellent teaching that facilitates high quality learning for all students. Encourage all students to be the best they can be through setting the highest of expectations”.

**Areas of responsibility**:

* To lead and undertake any job at the reasonable request of the Head Teacher.
* Take part in duty teams as required.
* Work effectively with others to achieve tasks.
* Manage the Learning and Teaching process of students in your responsibility area.
* Challenge any low expectations from students or parents.
* Lead aspects of the department under the reasonable directive of your HoD.
* Attend departmental and school functions, including Options Evening and Open Evening.
* To meet all relevant deadlines as and when requested.
* To ensure adequate cover work is set in accordance with whole school practice.
* Teach throughout the age and ability range as required or with relevant training to teach in other curriculum areas at the direction of the Head Teacher.
* Ensure all lessons are thoroughly planned and delivered to at least a ‘good’ standard
* Evaluate the impact of all activities on the quality of learning and teaching.
* Carry out the assessment, monitoring, recording, and reporting of students’ attainments and achievements in accordance with the Assessment Policy.
* Have thorough knowledge of and regularly use student data to track progress.
* Develop student literacy, numeracy, and ICT in lessons through high quality teaching.
* Pay due regard to the differing needs and abilities of students when planning curriculum delivery.
* Play a full and active role in departmental Curriculum development.
* Support all whole school policies.
* Fully participate in the school’s Pastoral Management and organisation, including the acceptance of a form tutor role as required.
* To actively support the school’s Rewards System.
* Ensure the effective use of associate staff as required.
* Take an active part in the school’s appraisal cycle.
* Develop your CPD needs in consultation with your Head of Department with due reference to Curriculum Area and whole school priorities.
* Seek advice from and consult with your line managers as and when necessary.
* Actively seek out expertise both within school and externally to enhance student learning.
* Maintain regular communication with parents via telephone, letters, contact books, written reports.
* Report any issues of repair and maintenance according to school practice.
* Deploy and use curriculum resources effectively and efficiently.
* Maintain the physical environment of your teaching area(s) to a high standard. Pay regard to the up to date display of students’ work (and other forms of display).
* Ensure all learning and teaching resources are up to date, engaging and challenging.