



THE URSULINE ACADEMY ILFORD

A Catholic Secondary School for Girls Aged 11-19 in the Diocese of Brentwood



MISSION STATEMENT:

The Ursuline Academy Ilford is a Catholic community of faith, love, kindness and service. Guided by Gospel values and the Holy Spirit, we strive to create an inclusive environment where everyone in our diverse community can reach their full potential in all their endeavours.

Our young women are inspired by the witness of St Angela and the vibrant school community, whose motto 'SERVIAM'- I will serve, empowers us all to play our full part in society.

VISITING MUSIC TEACHER – GUITAR AND BASS GUITAR

December 2025





WELCOME FROM THE HEADTEACHER

The Ursuline Academy Ilford is a four-form entry Catholic comprehensive school for girls aged 11-19, serving students who are supportive of and fully committed to the Catholic ethos of the school. Students who come here, join a community that is committed to success.

The school was founded by the Ursuline Order in 1903 and has been providing high quality education and pastoral care ever since. The school has a strong sense of community underpinned by Gospel values. Visitors regularly remark on the purposeful working atmosphere in which all are expected to do their best. We have an inclusive and community-focused ethos of which we are very proud. Our pupils are welcoming, engaging and articulate. They are ambitious for the school and for their own life beyond it. Consequently, students' behaviour for learning is exemplary.

Governors and staff at the school commit themselves to:

- Recognising the value and uniqueness of every student we teach
- Ensuring that the school is a safe place to be and one where the interests of justice are served
- Creating a community which is inclusive, one whose basis is mutual respect and equality
- Maintaining the long tradition of trust, cooperation and courtesy
- Generating good order and discipline based on sound relationships between staff, students, parents and carers
- Nurturing the religious and intellectual lives of our students through curricular and extra-curricular activities
- Inviting parents and carers to play an active role in their daughter's development, academically, spiritually and morally.

I am delighted you are interested in our school and hope this gives you some insight into who we are and what we stand for.

Fiona A Stone
Headteacher



THE URSULINE ACADEMY ILFORD

Visiting Music Teacher – Guitar and Bass Guitar

From ASAP

Visiting Music Teachers (VMTs) are self-employed with the contract for provision of lessons are made directly between parents/carer and the VMT

We are looking for musicians who will uphold Ursuline Academy Ilford's values and ethos which is underpinned by Gospel values and the Ursuline motto of 'Serviam'. Be committed to fostering an inclusive environment where music is accessible for all. VMTs are expected to deliver high quality, enjoyable lessons, inspiring and engaging pupils of all musical abilities across the Academy and Sixth Form.

The ideal candidate will have proven experience teaching their main instrument to grade 8 and, ideally, a second instrument to grade 5.

Instrumental Tuition Charges:

Based on 30 minutes: Individual lessons cost £216 per term (£18 per lesson).

Based on 20 minutes: Individual lessons cost £144 per term (£12 per lesson);

Shared lessons (2 students) cost £72 per term (£6 per lesson).

HOW TO APPLY

To express your interest in applying for the role of a VMT at Ursuline Academy Ilford email Jenetta Hurst (Subject Leader for Music) at jhurst@uai.org.uk attaching a letter of application outlining why you would like to join us and your suitability for the role with a completed application form.

Detail the instrument(s) you teach and your availability.

Application Form is available to download from www.uai.org.uk/joining-us/come-work-at-uai

Applications will be assessed upon receipt and we reserve the right to interview and appoint prior to the closing date. Early applications are therefore strongly advised. References will be taken up prior to interview.

We understand the importance of accessibility to music and would not want any pupil to be financially disadvantaged so have set aside Bursary funds to support families.

The Academy is committed to safeguarding and promoting the welfare of children. The successful applicant will undertake an enhanced DBS check.

Please note we are unable to accept CVs.

Closing Date: 19 January 2026 12 Noon

Interview Date: TBC



DEPARTMENT INFORMATION

At Ursuline Academy Ilford, we are committed to the continuous elevation of the profile and standard of music-making within our whole-school community. With a keen interest in music existing among both students and parents, and a supportive staff community that champions musical endeavours, we are proud of our pupils' musical achievements. Music teaching at Ursuline Academy spans both the Secondary Academy and Sixth Form, delivered by dedicated staff who work across Key Stages.

Our young women are inspired by the witness of St Angela and the vibrant school community, whose motto 'SERVIAM' - I will serve, empowers us all to play our full part in society. Inspired by our Catholic foundation, the role of music is prevalent in school life, with students regularly participating in choral singing and ensemble music-making opportunities. Our VMTs are key to the further development of ensembles and performance opportunities within the Academy and further afield.

The department houses a suite of specialist instrumental practice rooms, recording room, department office, storage and music room. VMTs provide lessons in a range of disciplines including voice, electric guitar, bass guitar, acoustic guitar, drum kit, keyboards, piano, violin, brass and woodwind. Mass takes place in our Chapel and Main Hall, which also provides a high-quality performance space with digital live PA for larger events.

The music curriculum at UAI is broad and balanced, offering a diverse scope of musical genres and styles, whilst incorporating students' cultural and individual musical interests.



JOB DESCRIPTION

Visiting Music Teacher – Guitar and Bass Guitar

Ursuline Academy Ilford is seeking an enthusiastic and experienced visiting music Guitar and Bass Guitar teacher to deliver one-to-one lessons as soon as possible. Visiting Music Teachers (VMTs) are self-employed, and the contract for provision of lessons are made directly between parents/carers and the VMT. We are looking for musicians who will uphold UAI's values and are committed to fostering an inclusive environment where music is accessible for all.

VMTs are expected to deliver high quality, enjoyable lessons, inspiring and engaging pupils of all musical abilities across the Junior and Senior School.

Key responsibilities:

- Liaise with the Subject Lead for Music re: agreeing weekly teaching timetable, taking into account school events as detailed in the school's termly calendar
- Where relevant, enter students for instrumental exams either privately or during a examination board special visit organised by the department
- Establish a teaching environment that is positive and supportive of learning
- Consider the needs of pupils at all times interacting in a supportive and positive way
- Establish a culture for learning with pupils of all abilities
- Establish effective teaching practices so that pupil behaviour is consistently within the expectations of this school being purposeful, safe, respectful, open, valuable, and appropriate
- Align with departmental policies and procedures in the maintenance and storage of all equipment and resources
- Liaise with parents regarding all invoicing and contractual matters, pupil progress and targets
- Sign in and out in the usual way, in the Academy, to ensure compliance
- Notify the Subject Leader for Music and SLT Line Manager about absence in keeping with the department procedure
- Safeguarding - every child's welfare is of paramount importance. Our Academy promotes an ethos where pupils feel secure, are encouraged to talk, are listened to and are safe. Children at our Academy are able to talk freely to any member of staff if they are worried or concerned about something.
- It is the responsibility of every VMT to ensure that they carry out the requirements of the school's Safeguarding Policy and, at all times, work in a way that will safeguard and promote the welfare of all of the pupils at this school. This includes the responsibility to provide a safe environment in which children can learn
- Report any issues of concern, including child protection issues to the one of the Designated Safeguarding Leads within the school.



PERSON SPECIFICATIONS

- Possess a relevant qualification in teaching the required instrument
- Experience of teaching the instrument to children aged between 11 and 18
- Be a positive and well-presented person, capable of inspiring confidence in pupils and parents
- Understand the skills required when teaching pupils with a range of abilities, encouraging all to develop to their maximum potential
- Have calmness, efficiency and the ability to work under pressure at certain times
- Be prepared to work hard with energy and enthusiasm
- Have an awareness of health and safety issues and be able to comply with health and safety policy
- Understand safeguarding within a school environment and be willing to undertake regular update training

Terms and conditions: Visiting Music Teachers (VMTs) are self-employed, and the contract for provision of lessons are made directly between parents/carers and the VMT

DECLARATION

I have read the Job Description and agree to all the terms and conditions set out. I also agree to comply with all School Policies, Child Protection/Safeguarding and Health & Safety regulations. I understand that this Job Description is not an exhaustive list.

Name:

Signature:

Date: