



Coloma Convent Girls' School

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Headteacher: Mrs D Bumford Sinclair

LEARNING SUPPORT ASSISTANT

PERSON SPECIFICATION

Desirable knowledge:	<p>Completion of DfES Teacher Assistant Induction Programme.</p> <p>NVQ 2 for Teaching Assistants or equivalent qualifications or experience.</p> <p>Training in the relevant learning strategies e.g. literacy.</p> <p>First aid training/training as appropriate.</p> <p>Understanding of relevant policies/codes of practice and awareness of relevant legislation.</p> <p>General understanding of national/foundation stage curriculum and other basic learning programmes/strategies.</p> <p>Basic understanding of child development and learning.</p> <p>Trained or would be prepared to undertake training in the following areas;</p> <ul style="list-style-type: none">• Hearing and/or visual impairment• Speech, language and communication need• Social, emotional, mental health• Emotional literacy
Essential skills and abilities:	<p>Good numeracy/literacy skills – GCSE level 4/C grade or equivalent</p> <p>To communicate clearly both verbally and in writing, and be able to understand written and verbal instructions.</p> <p>Effective use of ICT to support learning.</p> <p>Use of other equipment technology – video, photocopier.</p> <p>Ability to self-evaluate learning needs and actively seek learning opportunities.</p> <p>Ability to relate well to children and adults.</p> <p>Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.</p> <p>Ability to maintain confidentiality at all times.</p>
Essential experience:	<p>Working with or caring for pupils of relevant age in a learning environment.</p>
Special conditions:	<p>Enhanced DBS check required.</p> <p>To take part in the school's performance management system, as required.</p>