

## Lead Teacher – Primary

HEI Schools Phuket is a newly established Finnish Curriculum IB school committed to providing a dynamic and diverse educational environment where students are empowered to become globally minded citizens, compassionate people, and lifelong learners. As we embark on this exciting journey in our newly built school, we are seeking passionate and dedicated educators to join our team for the academic year 2026-2027. This is a wonderful opportunity to gain experience at our new HEI Learning Centre within the international community of Phuket, Thailand.

The academic year of 2024 - 2025 marks the start of our IB PYP journey. Currently, we are open to Kindergarten children aged 2 to 5 years old and Primary children aged 6 to 10 years old.

We are currently hiring Grade 1 to Grade 4 teachers who are committed to delivering high-quality education that fosters inquiry, critical thinking, and intercultural understanding. The ideal candidates will be enthusiastic about working in a collaborative and multicultural setting and possess the following characteristics:

- Demonstrate an understanding and alignment with the IB mission, learner profile, and approaches to teaching and learning.
- Demonstrate dedication to personal growth and development through ongoing reflection and self-awareness.
- Willingness to share expertise, exchange ideas, and engage in collaborative problem-solving with colleagues.
- Skilled in collaboratively developing and communicating a shared vision for teaching and learning that aligns with the mission and values of the school.

We are currently looking for a lead teacher who has:

- Experience working with children aged 6 - 10 years old
- Bachelor's degree from a recognised university
- A recognised teaching qualification: BEd.; PGCE; iPGCE or equivalent
- Fluent English speaker (native or IELTS Academic score of 7 in listening, speaking, reading and writing)



## Lead Teacher responsibilities include:

- Planning, implementation and assessment of activities based on the HEI IB Curriculum Materials (and local curricula)
- setting of academic targets for all students taught in line with school-wide goals and which take account of students' individual needs, ability and level of English
- Responsible for monitoring student attendance
- Maintaining good discipline in all lessons by following the schools disciplinary policies and procedures.
- Collaboratively designing the learning environment with their team
- Is in charge of guiding the educational team and organizing the daily practices in the group
- Observes children's growth and learning
- Communicates closely with the principal and other teams
- Leads weekly team meetings
- Ensures families get high-quality information about their children on a regular basis
- keep appropriate records of students' work
- mark and return work set – including Home Learning Assignments – within an agreed and reasonable time
- organise the Teaching Assistant and EAL support within the classroom with a clear learning focus
- carry out programmes of assessment as agreed by the Phase Leader, the Vice Principal (EYFS & Primary) and The School;
- complete student reports in line with The School's Reporting Policy;
- will attend parent/teacher consultation events – including presentations from The Vice Principal (EYFS & Primary) as appropriate – and keep parents informed about students' performance and targets using the Student Diary and other established channels;
- attend phase/key stage, EYFS & Primary School and whole school staff meetings – including Staff Weekly Briefings - and expect to be available for such, as published;
- be available for cover as directed by the Principal and/or The Vice Principal (EYFS & Primary) in accordance with The School's Cover Policy.



## Professional Expectations:

- Be an ambassador for the school in the wider community
- Attend professional Development (internal and external) as determined by the Principal (Kindergarten & Primary School);
- Undertake Thai Language and Culture training as required by The Ministry of Education (Thailand)
- Commit and contribute to the School's extra-curricular programmes
- Communicate with students, colleagues and parents respectfully and courteously at all times
- Participate in school duties as per the rota for break and lunchtimes
- Set the tone for students in attendance, punctuality, appearance, dress, courtesy and professionalism
- Be a positive influence on staff morale and motivation
- Demonstrate a clear commitment to their own career professional development

## Remuneration package:

(Full details of salary package and terms and conditions will be sent to short-listed candidates)

- Life insurance
- 2-year renewable contract
- Short-Term Accommodation on arrival to help the settling process
- Free lunch during the school day
- School holidays
- Special tuition fees for children attending affiliated schools
- Team shirts
- Opportunities for career growth
- Significant end of contract bonuses

Please send CV to [recruitment@kisp.academy](mailto:recruitment@kisp.academy)

We look forward to hearing from you.

