**Post**

IBDP Teacher

**Reports to:**

Deputy Principal IB

**Works closely with:**

Other IBDP colleagues

**Responsible for**: Teaching and supporting all designated classes.

**Purpose:**

* To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students
* To encourage the development of the GGS learner profile attributes
* To monitor and support the overall progress and development of students as a Teacher/Form Tutor if required
* To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
* To contribute to raising standards of student attainment
* To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth
* To collaborate with staff to support and develop the IB programme implementation
* To organise subject specific workshops for staff and parents when appropriate

**Teaching:**

* To consistently teach high quality lessons
* To plan and deliver schemes of work and lessons that meet the requirements of the IBDP programmes
* To be a role model for students, inspiring them to be actively interested in the subject
* To maintain appropriate records and to provide relevant and accurate, up-to-date information for the school assessment system
* To complete the relevant documentation to assist the tracking of student progress
* To meet the set expectations for staff and students in relation to standards of achievement and the quality of learning & teaching
* To prioritize and manage time effectively, ensuring continued professional development in line with the role
* To follow school policies and procedures
* To ensure the effective and efficient deployment of classroom support where appropriate
* To maintain discipline in accordance with the school procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework
* To update professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology.
* To follow department monitoring and tracking systems relating to student attainment, progress and achievement
* To mark, grade and give written/verbal and diagnostic feedback as required
* To undertake assessment of students as requested by IB and school procedures
* To be a Form Tutor to an assigned group of students if and when required
* To evaluate and monitor the progress of students and keep up-to-date student records as may be required
* To alert the appropriate staff to problems experienced by students
* To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
* To contribute to PSHE and citizenship and enterprise according to school policy
* To apply the Student code of conduct policy so that effective learning can take place
* Be keenly aware of the responsibility for safeguarding children and to help in the application of the Safeguarding and Safe Practices policy within the school
* Comply with the school’s Child Protection Policy in order to ensure the welfare of children and young persons
* To take part in activities such as Open Evenings, Parents’ Evenings, Sports days etc.
* To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example
* To model and promote the learner profile in the school community
* To comply with the school’s Health & Safety policy and undertake risk assessments as appropriate.
* To undertake duties before the school day, at break, over the lunch period and after the school day on a rota basis
* To attend meetings scheduled in the school calendar punctually
* To set cover work during any leave of absence
* To continue personal development in the relevant areas including subject knowledge and teaching methods
* To participate in whole school CPD programme

**Person Specification**

* Bachelor of Arts or Science- essential
* Recognized Qualified Teacher Status- essential
* 2 years or more teaching experience – essential
* Experience of teaching overseas – desirable
* Experience of Teaching in an IB School – essential
* Sense of humour and adventure - essential
* 3 checkable references including most recent employer - essential