

## **Intensive Needs Teacher Job Description**

### **Core Purpose:**

In this position, you will serve as case manager for students with intellectual disabilities, ensuring appropriate integration in general education classrooms and the development and design of individualized programs. You will focus on functional academic skills, social skills, life skills, and vocational training with the goal of developing the highest level of achievement and independence possible for each student. In support of the inclusive nature of ISB's Mission, you will use your ability to apply your skills and knowledge in a proactive and positive way to support students in accessing academic and co-curricular activities at school.

This is a highly collaborative position which requires planning and collaboration with staff, students and families. You are optimistic, reliable, energetic and reflective which will enable you to respond flexibly to the needs of colleagues, students, and parents.

### **Line Manager:**

Eligible School Principal

### **Primary Responsibilities:**

- Plan and implement a modified program of instruction designed to meet the individual needs of students having intellectual disabilities and which addresses academic, social, daily living, and vocational skills;
- Complete all required documentation accurately and promptly (i.e. Individualized Learning Plans, progress reports, etc.);
- Manage student behavior and ensure a safe and optimal learning environment;
- Teach students personal development skills such as goal setting, independence, and self-advocacy;
- Collaboratively meet with year level teams and departments to discuss inclusion and implementation of modified curriculum, student progress, and individual needs;
- Direct and manage teacher assistants and student volunteers to maximize their effectiveness in working with students in an inclusive setting;
- Communicate with parents regularly to share progress, develop a close working relationship, and promote a continuity of care between home and school;
- Provide professional development to staff that fosters greater inclusive practices for students with intensive needs;
- Participate in various professional development opportunities in order to remain current in best practices and learning theories;
- Contribute to a positive school climate/work environment;

### **Professional Qualifications and Qualities:**

- Master's degree with certification in Special Education;
- Current special education teacher certification/specializing in intellectual disabilities; moderate/intensive needs;
- At least two years of experience teaching students with intellectual disabilities in an inclusive school setting;

- Successful experience integrating students with intellectual disabilities in general education classes;
- A broad interdisciplinary knowledge of PYP curricula preferred;
- Demonstrated ability to write comprehensive Individualized Learning Plans (ILPs) based on appropriate assessment and observational data;
- An established contemporary knowledge of current special education interventions and strategies for students with intellectual disabilities;
- Ability to use technology to support students with disabilities to access the curriculum;
- Capacity to embrace and teach students and work with families from a variety of cultural and educational backgrounds;
- Maturity and commitment to exercise sound judgment and the ability to maintain confidentiality;
- Strong organizational skills and attention to detail to ensure effective and efficient management of the workload;
- Demonstrated reliability in current position including an excellent attendance record;
- Maturity and commitment to exercise sound judgment; and the ability to work with tact and discretion;
- Ability to maintain confidentiality;

**Other duties and responsibilities:**

- All teachers at the International School Basel are also expected to contribute to the holistic life of the school through their involvement in our Activity Programme and participation in our thriving school community. This may also include carrying out additional activities, as requested, in line with the general expectation of this job description.
- Travel and work during times of school closure may be required together with occasional work on evenings and weekends.

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