



The Shared Learning Trust

THE STOCKWOOD
PARK ACADEMY

Assistant Principal for Careers, RSHCE, Enrichment and Character Curriculum

The Stockwood Park Academy is seeking an exceptional candidate to provide outstanding RSHCE, Careers and quality assurance leadership to our academy. At our academy, we are proud of the unrivalled education experience offered and you will certainly benefit from forward-thinking and supportive leadership, an encouraging and enthusiastic staff body and enterprising students. The Stockwood Park Academy has state of the art facilities, fit for all your teaching needs. Our facilities include sporting and performance equipment which the whole school body are able to enjoy.

The successful candidate will take on leadership and management of personal development and wellbeing having demonstrated the capacity to impact on further raising standards and adding to quality provision in these areas.

Responsible for: Whole school personal development and wellbeing

Core Accountabilities

- Lead on whole school personal development and student well-being which include spiritual, moral, social and cultural themes, equal opportunities, British values, healthy lifestyles and mental health.
- Lead whole school student leadership and student voice.
- Lead on extracurricular and enrichment opportunities for students

Main Duties, Strategic

- Lead the implementation and quality assurance for learning of whole school cross-curricular themes
- Leadership of student voice, school council and student leadership
- Leadership of RSHCE provision
- Lead on all aspects of Character Education including careers and work experience, assemblies and tutor time
- Lead on extra curricula and enrichment opportunities at TPSA, to include clubs, trips, speakers and programmes including CCF (Combined Cadets Force) & Duke of Edinburgh
- Monitor and evaluate students' progress through analysis of data, and develop effective intervention strategies

Main Duties, Operational

- Lead and monitor the whole school assembly programme
- Enhance parental engagement
- Ensure that relevant policies (RSE) are understood and implemented
- Lead the curriculum of whole school themes: PSHE, RSE, spiritual, moral, social and cultural themes, equal opportunities, British values, healthy lifestyles and mental health and well-being
- Line management of PSHE, RSE and careers

It's incredibly important to us here at The Stockwood Park Academy that all our teachers feel valued, listened to, mentored, challenged and given adequate opportunities to develop. As a Teaching Trust, we offer exceptional teacher training and high-quality professional development programmes catered to your needs. Consequently, we have many success stories of teachers that have joined us and been given excellent CPD and training that has allowed them to climb the career ladder.

If you want to be grow and develop in a successful Academy, come and join us at Stockwood Park! Don't just take it from us, listen to what our teachers have to say: <https://youtu.be/48wDNtQQKzU>

Visits are warmly welcomed.

Job Specifics:

- **Start Date:** Easter 2021
- **Salary:** L5-L9 - £47,969 - £51,656
- **Job Role:** Full time, Permanent (subject to successful probationary period)

HOW TO APPLY

Why work for The Stockwood Park Academy

- £30 million state of the art modern facilities with well-equipped classrooms
- You will be working alongside charismatic, supportive and genuine colleagues and Senior Leadership Team who want to see you succeed and thrive
- A staff wellbeing team that implements various strategies to boost staff engagement including various activities, events, conferences and many other staff benefits
- Unparalleled CPD and training opportunities with cross trust and national development programmes
- Excellent opportunities to develop and grow in a successful and expanding Academy

Closing Date 12pm Friday 22nd January 2021

Interviews w/c Monday 25th January 2021

Please read the information in this pack. If you are interested in this job opportunity, please apply online today via our career site on [Current Vacancies | The Shared Learning Trust](#)

We look forward to hearing from you!

If you have any questions about the role or would like to visit the Academy, please email

academyrecruitment@thesharedlearningtrust.org.uk.

If you decide to apply you should include a cover letter with your application form

RECRUITMENT TIMELINE

11 th December 2020	Position is advertised
12pm Friday 22 nd January 2021	Closing date for applications (12pm) References will be requested at this stage
From Friday 22 nd January 2021	Final shortlisting and contact with candidates
w/c Monday 25 th January 2021	Interviews

The Trust reserves the right to interview and appoint a suitable candidate before the deadline date.

SAFEGUARDING

'We believe in the safeguarding and welfare of children and expect all staff to share this view'.

The Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service. We are an equal opportunities employer.

The Department for Education (DfE) has set out statutory guidance 'Keeping Children Safe in Education' for schools and colleges on safeguarding.

Safeguarding is defined in paragraph 4 as:

"Protecting children from maltreatment; preventing impairment of children's health or development; ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and taking action to enable all children to have the best outcomes."

The definition of 'children' includes everyone under the age of 18.



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PARK ACADEMY

INFORMATION FOR APPLICANTS:

Assistant Principal for Personal Development (Careers, PSHCE, Student Voice) and Quality Assurance



WELCOME TO THE SHARED LEARNING TRUST

Firstly, let me start by thanking you for taking the time to read our information pack and allowing us the opportunity to tell you more about The Shared Learning Trust.



Cathy Barr

I first began working for The Shared Learning Trust, as Principal of The Stockwood Park Academy in 2009. Since then, the trust has grown from strength to strength employing some 500 fantastic staff members who serve over 3,700 children within our communities. It is my privilege to be CEO of our family of schools and work with each Principal or Head of School to ensure the best possible education in their own Academy.

Our ethos is simple, to build a collaborative partnership of academies and schools that will provide exceptional educational provision, both in and outside the classroom for all our children. Our academies ensure students are supported, monitored and encouraged to pursue their aspirations through a wide range of enrichment activities and initiatives. The experience will be challenging, rewarding and memorable. Students enjoy their time at our academies and give back to the wider local community. They are role models and young leaders, who contribute to the collegiate ethos with maturity.

– *We recruit people for attitude and train for skills*

We aim to recruit outstanding people who have the right attitude. If you have a love for teaching and are passionate about seeing children succeed, we would love to hear from you!

Recruiting the right teachers and staff help us to achieve the goals we set for our children. We are always keen to hear from educators who are passionate about working for the schools and communities we serve. We would rather make no appointment than appoint someone who does not share the same positive ethos that runs through our Academies. For this reason, we try to articulate clearly our vision, values and expectations when putting together information for applicants.

We aim to recruit staff who:

- are excited by their role and by the prospect of working with young people, even those who are less motivated;
- love the processes of learning and teaching and are keen to continually develop their own skills;
- recognise that teaching can be a demanding job but react positively to those demands rather than complaining;
- will subscribe to the ethos of the Trust and 'go the extra mile' in terms of time and commitment to get the very best from our young people;
- see break duty as an opportunity to talk to children;
- are quick to praise and slow to criticise; and are not afraid to admit to seeing themselves as potential leaders of the future.

I am conscious that this may be your first contact with our Academy Trust and first impressions are very important. I hope what you read; coupled with anything else you discover about us, inspires you to apply for this post.

With best wishes,

Cathy

ABOUT THE SHARED LEARNING TRUST

- The Vale Academy, Dunstable 2-11
- The Rushmere Park Academy, Leighton Buzzard 4-9
- The Linden Academy, Luton 4-11
- The Chalk Hills Academy, Luton 11-18
- **The Stockwood Park Academy, Luton 11-18**

We also offer a fantastic **Sixth Form** provision for students aged between 16-19, and this is based at both The Stockwood and The Chalk Hills Academy. Including in our Sixth Form provision is our Football Academy Pathway and brand-new **Cricket Academy Pathway**.

Our Academies are supported in their work by our Teaching Trust, based at The Chalk Hills Academy. The structure of our family of schools means that we can be with a child every step of the way, from teaching them to tie their shoelaces right through to congratulating them on their university place or their first job.

Our Trust is vibrant and friendly, supported by 3 state-of-the-art buildings. It is a learning environment where all students have the opportunity to be high achievers, make good friends, contribute to their community and take part in a wide range of extra-curricular activities.

WELCOME TO THE STOCKWOOD PARK ACADEMY



Louise Lee
Executive Principal



Mumin Humayun
Head of School

Dear Applicant,

It is a privilege and an honour to serve The Chalk Hills and The Stockwood Park Academy as Executive Principal.

Our students are extremely motivated and have an exceptional desire to achieve and behave impeccably.

Our staff are highly qualified and work tirelessly in the pursuit of world class progress for all of our students.

The facilities at The Stockwood Park Academy are state of the art, providing students with the opportunity to develop their interests and skills in a wide range of areas.

As an Academy within the Shared Learning Trust, we believe our key aim is to give every child the best possible opportunity to flourish and develop into decent, disciplined, well-educated and employable adults.

Learning is clearly at the heart of all we do.

'It is the supreme art of the teacher to awaken joy in creative expression and knowledge.' - Albert Einstein

I am delighted to extend a warm welcome to you.

Best wishes,

Louise Lee and Mumin Humayan

VISION & VALUES – ‘Strive, Achieve, Believe’

We are a unique family of 5 schools, sharing our practice and beliefs to enable young people to achieve more than they ever thought possible.

At The Shared Learning Trust, we will provide exceptional opportunities for all to be aspirational and develop a passion and excitement for learning! We will ensure our children, students and adults cultivate a strong self-belief so that they can flourish and develop into successful, well-rounded, self-respecting people.

Our commitment to this vision can be demonstrated by our behaviours:

Strive we will,

- provide a caring, nurturing environment where children and young adults feel happy, healthy and supported. Our academies will be places of safety, enabling pupils to develop courage, strong ambition and be the best that they can be.
- continue to work together to **share** innovative practice and to provide a wealth of opportunities for all pupils and staff
- have a Cross-Trust focus on high achievement and standards, where children are supported to meet ambitious targets.
- focus on the development of all of our staff through quality recruitment and retention, with excellent opportunities for clear and dynamic career progression.

Achieve we will,

- aspire to provide exceptional lessons and learning opportunities, incorporating effective use of new technologies, enabling our learners to be successful and innovative.
- share strong Trust approaches to our key issues, for example, teaching, assessment, attendance and curriculum development.
- offer an interesting yet challenging curriculum in each of our academies.
- by our all-through education, guarantee excellent 2-19 provision, with clear progression routes for all.
- continue to expect good behaviour and conduct at all times, allowing all to make progress and achieve excellence.
- place emphasis on collaboration with partners *outside of our Trust* to maximise opportunities for all **in** our Trust.

Believe, we will,

- enable all of our learners to develop and flourish, through close working and regular communication with our families and local community,
- care for our families beyond the school day, supporting the development of high self-esteem and belief.
- ensure that every child in our Trust reaches their full potential by providing exciting opportunities both inside and outside of the classroom.
- promote can-do attitudes and resilience across the Trust that develop belief and high expectation.

ABOUT THE STOCKWOOD PARK ACADEMY

Providing the very best education for all our students is the simple goal for The Stockwood Park Academy. Whilst firmly rooted in traditional values, we have made our Academy a vibrant and exciting place with a positive ethos that runs throughout the Academy. We want our children to flourish and develop into decent, disciplined, well-educated and employable adults.

We have an innovative curriculum, which makes the transition from primary to secondary education an enriching and enjoyable experience and enables students to follow a personalised route to success. Our students are achieving the highest standards in the classroom, on the sports field and among the community.

Our state of the art building which we moved into in February 2011 offers cutting edge facilities that are benefiting students even further. Our hardworking and motivated staff are providing outstanding lessons and are given the best possible support. We work closely with parents and carers, encouraging their children to achieve and ensuring that excellent progress is made.

With the rigorous use of data, constant assessment of student progress and quality assurance methods, together, we are achieving more than we ever thought possible. We instantly respond if students experience difficulties. Dialogue with teachers is encouraged as a framework for students to develop ideas, ask questions think about their learning.



CPD AND TRAINING- *We invest in you!*

All five Academies at The Shared Learning Trust are a part of our Teaching Trust, which is based at The Chalk Hills Academy. We aim to offer exceptional teacher training and high quality professional development programmes to new and experienced staff to support them in excelling in their career.

Our programmes are facilitated by experienced school leaders, who have exemplary records in leadership and improving outcomes for their students. We can cater for specific requests and can offer custom-made support packages that focus on the quality of teaching and learning, curriculum development and aspects of Leadership and Management.

We currently offer:

- The National Professional Qualification for Senior Leadership
- The National Award for Middle Leaders
- The Outstanding Teacher Programme
- The Improving Teacher Programme
- The Recently Qualified Teacher Programme

As Stockwood Park Academy is part of a Multi-Academy Trust, there are fantastic opportunities to climb the career ladder. The Shared Learning Trust are a firm believer in helping all staff reach their full potential and developing their career within our Academies. If you are willing and wanting, we will do all we can to put you on the relevant courses and give you the right opportunities so you can keep achieving more in your career.

TEACHER TESTIMONIALS

"What I really felt here more than anywhere else was that the welcome was extremely warm, and the team wanted to develop me and nurture me as a leader, a professional and a teacher. They have given me the opportunity to go on to the national leadership course, which allowed me to nurture my own leadership skills and learn a whole host of different things, which I had not had the opportunity to learn before. At Stockwood, we really believe the CPD should be personalised at whatever level you are at and whatever level you come into the Academy. If you are an NQT or Unqualified, we really nurture the talent you have, and we will help you gain QTS and complete your NQT year. We have also put together a rolling CPD programme every Thursday night so that people are really supported. We believe that nurturing talent upwards is important, whether that's pastoral care, curriculum care, teaching and learning and then moving into SLT. We have middle leader and senior leaders' courses and send people out on National Accreditation. Stockwood Park Academy have really helped me develop my skills and I'm very lucky that I have a team of people that I know I can develop myself and still do my day to day job."

Helen Palmer, Assistant Principal for Teaching and Learning

"Since the first day I walked into my interview and over the past 4 to 5 years, Stockwood Park Academy have provided many opportunities to me. They have been really supportive, the in-house CPD sessions they provide, the leadership from above and the supportive nature of the teams that I have been a part of has really helped me develop my professional conduct, my character and my ability as a teacher and leader."

Joel Toomer, Assistant Principal

JOB DESCRIPTION

Post:	Assistant Principal for Personal Development (Careers, PSHCE, Student Voice) and Quality Assurance
Reporting to Department or Location	Vice Principal The Stockwood Park Academy
Responsible for:	Whole school personal development and wellbeing

Background

The successful candidate will take on leadership and management of personal development and wellbeing having demonstrated the capacity to impact on further raising standards and adding to quality provision in these areas.

Core Accountabilities

Lead on whole school personal development and student well-being which include spiritual, moral, social and cultural themes, equal opportunities, British values, healthy lifestyles and mental health

Lead whole school student leadership and student voice

Main Duties

Strategic

- Lead the implementation and quality assurance for learning of whole school cross-curricular themes
- Leadership of student voice, school council and student leadership
- Leadership of RSHCE provision
- Lead on all aspects of Character Education including careers and work experience, assemblies and tutor time
- Lead on extra curricula and enrichment opportunities at TPSA, to include clubs, trips, speakers and programmes including CCF (Combined Cadets Force) & Duke of Edinburgh
- Monitor and evaluate students' progress through analysis of data, and develop effective intervention strategies

Operational

- Lead and monitor the whole school assembly programme
- Enhance parental engagement
- Ensure that relevant policies (RSE) are understood and implemented
- Lead the curriculum of whole school themes: PSHE, RSE, spiritual, moral, social and cultural themes, equal opportunities, British values, healthy lifestyles and mental health and well-being
- Lead on whole school charity activities
- Line management of PSHE, RSE and careers

Vision and Purpose

- To strategically lead and oversee the Academy PSHCE programme, develop strong Citizenship links, and ensure our SRE provision meets all statutory requirements
- To lead and develop the Academy Careers Provision as well as the strategic lead of Attendance
- To line-lead a number of curriculum areas in line with other senior leadership responsibilities
- Undertaking any other professional duties which are reasonably delegated to her/him by the Principal or Chair of the Governing Body and or CEO/Trustees.

This statement is an addition to, and an amplification of, the duties and responsibilities laid down in the National Teachers Conditions of Service.

PERSON SPECIFICATION

QUALIFICATIONS

- Qualified Teacher Status
- A good honors degree or equivalent
- Successful middle leadership experience
- Evidence of further subject based professional development
- Minimum of 4 years teaching experience

TEACHING

- An outstanding classroom practitioner
- Has strategies for raising standards in Secondary Education
- Proven track record of above average progress regarding examination classes
- The ability to engage enthuse and motivate students
- Experience of the use of ICT to enhance the teaching and learning process

ASSESSMENT

- Can use monitoring strategies to inform intervention and lead to positive learning outcomes.
- Evidence of improved student outcomes

PLANNING

- The ability to plan lessons and sequences of lessons with clear objectives to ensure progression for all students
- The ability to set consistently high expectations for all students through class work and homework
- Monitoring the quality assurance procedures to ensure that learning and teaching are at least good across the department, and if not, ensure active mentorships and plans are in place to address underperformance
- Have a good sense of humour
- Has successfully led a team
- Has resilience and the ability to problem solve
- Shows awareness of whole school issues
- Has the ability to translate vision into practice
- Has the ability to lead the development of new ways of thinking about learning and teaching
- Evidence of extended curriculum opportunities within outstanding citizenship, Careers and quality assurance
- Has experience of managing budgets