



Description	Essential	Desirable	Evidence
1. Appearance	- Must be well-presented - Competence in oral skills		Interview
2. Experience	- Previous Teaching Assistant experience is essential - Previous experience leading whole class learning		Application form
3. Motivation	- Willingness to undertake training in order to meet more complex cognitive, emotional and physical needs. - To attend First Aid / CPI (MAPA) training should this be required - Creative; a genuine desire to find ways of raising motivation and achievement	Taking and passing the mini bus test if willing to do so	Interview
4. Personality	- Role model for students and staff alike - Flexibility - Resilience - The ability to reflect on own practice and learn from experiences - Commitment to the team ethos - A commitment to equality of opportunity for all students	An appropriate sense of humour evident through dealings with staff and students	Interview
5. Skills/Knowledge	- Skilled in developing positive relationships - Knowledge of trauma informed and relational approach along with use of logical consequences - A good standard of ICT skills - A-C GCSE or equivalent in English & Maths - Emotionally literate; with proven ability to get the best out of students - Competent in a range of IT tools, such as, Google	Professional qualification/CPD related to the role. e.g. HLTA status	Interview Application form

	& Outlook with good administrative skills • Excellent organisational skills, flexible in approach • Confidence and skills to undertake cover work in the absence of the teacher • Excellent time-keeping and reliability		
--	--	--	--

Safeguarding Statement:

Woodfield School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We welcome applications from underrepresented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.