



## Beaumont School Job Description

Job Title:	<b>Teacher of Spanish</b>
Post Holder:	
Responsible to:	<b>Head of Spanish</b>
Salary Range:	<b>MPS and UPS</b>

### Classroom Teacher

#### **Accountability:**

The classroom teacher is accountable to the relevant Head of Subject in all matters relating to this role. Heads of subject are accountable to the relevant LT line manager.

#### **Core purpose of the role:**

The classroom teacher will take responsibility for the academic development of each pupil in the classes taught, in keeping with the school's aims, so that pupils are able to fulfil their potential and gain maximum benefit from the opportunities offered by the school.

All teachers work within the statutory conditions of employment set out in the current School Teachers Pay and Conditions Document (STPCD). The professional responsibilities listed below are taken from the August 2012 STPCD. These may change from time to time so teachers should refer to the current STPCD for up to date detail. The relevant duties relating to each of these broad headings are listed over page.

1. Teaching
2. Whole school organisation, strategy and development
3. Health, safety and discipline
4. Management of staff and resources
5. Professional development
6. Communication
7. Working with colleagues and other relevant professionals.

The Teachers Standards (September 2012) define the minimum level of practice expected of teachers from the point of being awarded QTS. The Teachers Standards need to be applied as appropriate to the role and context within which a teacher is practising.

Appraisers will assess qualified teachers against the Teachers Standards to a level that is consistent with what should reasonably be expected of a teacher in the relevant role and at the relevant stage of their career (whether a Newly-Qualified Teacher (NQT), mid-career teacher, or a more experienced practitioner).

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.

Line Manager: Heather Duckworth	Signed: Date:
Post holder:	Signed: Date:

## **Professional Responsibilities: Teachers (from STPCD August 2012)**

A teacher (other than a Headteacher) may be required to undertake the following duties:

### **Teaching**

- Plan and teach lessons and sequences of lessons to the classes they are assigned to teach within the context of the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Participate in arrangements for preparing pupils for external examinations.

### **Whole school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure coordinated outcomes.
- Supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so. (Teachers should be required to provide cover only rarely, and only in circumstances that are not foreseeable.)

### **Health, safety and discipline**

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils.

### **Management of staff and resources**

- Direct and supervise support staff assigned to them and where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

### **Professional development**

- Participate in arrangements for the appraisal and review of their own performance, and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for their own further training and professional development, and, where appropriate, that of other teachers and support staff including induction.

### **Communication**

- Communicate with pupils, parents and carers.

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.