



Class Teacher

(Key Stage 2 initially)

Salary: MPS/UPS

Contract: Temporary for 1 year, full- or part-time

Closing Date: 12pm on Monday 2nd October 2023

Letter from the Headteacher

Dear Applicant,

Thank you for your interest in joining Victoria Primary School's dedicated and supportive staff team. This vacancy has arisen due to the promotion of our existing post holder but in a context of falling pupil numbers. The successful candidate will be a valued member of our teaching team, teaching in Year 4 for the 2023-24 school year. Newly Qualified Teachers and those with more experience are equally welcome to apply for this position, either full time or 0.6FTE.

Victoria Primary School is situated in The Meadows area of Nottingham, conveniently located on the city's tram network and just over 1 mile from both Nottingham Railway Station and the A52 trunk road, giving easy access from within and beyond Nottingham city. In September 2023, the school will accommodate 330 primary pupils and 26 in Nursery.

Our catchment area is the western edge of The Meadows estate. Our pupil population is both diverse and strongly cohesive. Our families could be from England, Poland, Sudan, Romania, Hong Kong, Kurdistan or India – but all are proud to be from Victoria Primary. Our pupils are regularly bi- or tri-lingual – but all speak the language of our school motto “Work hard – Be kind”. First-time visitors to our school are always surprised to walk into a calm and friendly environment where orderly, learning-focused classrooms are the norm and children's behaviour is good.

The ethos of the school is centered upon the motto “Work hard – Be kind”. This motto epitomises the entire staffs' genuine commitment to coupling high academic expectation and achievement with a whole-team dedication to pupils' spiritual, moral, social and cultural development. We have a set of “Work Hard” values that we teach directly to ensure our pupils consciously become the best learners they can be. Our ‘School Rules’ are written as “Be Kind” values; these give our pupils ‘ways of being’ rather than ‘rules to follow’. Our pupils have high potential and respond well to the wide variety of learning opportunities presented to them.

Our school leaders believe that Victoria Primary School is a place of professional learning where the development of staff is the key to securing the best outcomes for our learners. Staff development is built upon the premise that applied continuous professional learning is the marker of career progression. To that end, all teachers engage in regular peer lesson study time, receive personalised coaching, undertake team-led action research as well as receiving focused in-service training. Additionally, newly- and recently- qualified teachers receive dedicated weekly early career study whilst more experienced colleagues are expected to mentor undergraduate or postgraduate trainee teachers as well as facilitating the development of colleagues.

The staff team is made up of dedicated and highly skilled teams. Our Education Team consists of class teachers and professional teaching assistants who are focused on

Victoria Primary School
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Head Teacher
Anna Froggatt BA, QTS, NPQH
Executive Head Teacher
Celia Smith BEd (Hons)



excellence in teaching and learning. A Pastoral Team consisting of SENCO, SEND care assistants, family support worker, counsellor, trauma & attachment assistant and an NHS mental health practitioner, support the Education Team in ensuring that children are ready to learn. A business manager, administrative and site staff ensure the smooth running of the school. In addition, a team of midday supervisors support teaching assistants in caring for the children at lunchtime, when cooked meals are served from our on-site kitchen under the separate management of an external catering company. An Executive Head Teacher from our Trust supports the school Senior Leadership Team, consisting the Headteacher, Deputy Head, and five Middle Leaders, all of whom facilitate our comprehensive CPDL programme as well as providing support for teaching across school.

The school grounds consist of a recently modernised 1960s brick constructed building housing Years 2 and 3, our Nursery, specialist SEND provision, traditional school hall, kitchen and ICT Suite; two 21st century built teaching blocks housing Years 4 to 6 and Reception – Year 1, a sports hall; AstroTurf; play areas; forest schools area and allotment.

Victoria Primary School is a sponsored academy, operated by the Nova Education Trust. Nova is a dynamic and growing Multi Academy Trust based in the East Midlands. Our Trust is committed to providing transformational education to all pupils, regardless of their backgrounds. The Trust has core values which are central to developing a positive ethos throughout our group of schools. This approach is focused on securing success for all our learners and providing them with the very best life opportunities. For all staff, pupils and the wider community, the Trust promotes trust, integrity, mutual respect, empathy and self-improvement. The Nova Education Trust believes that nothing is more important than making a difference to children.

Visits to our school are encouraged and warmly welcomed by appointment. We very much hope that after finding out more about the school that you will feel encouraged to join our dedicated and supportive team.

I look forward to receiving your application by 12.00 midday on Monday 2nd October 2023 through the online form.

Miss Anna Froggatt
Headteacher

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Application Details

Thank you for your interest in the temporary Class Teacher vacancy at Victoria Primary School. Further details of this post, the school and the Trust are included in this pack and details of how to apply can be found below.

How to Apply

Should you wish to apply for the post, please complete an online application form and include a covering letter addressed to Miss Froggatt, which clearly demonstrates your suitability for this role.

The online application form for this role is located on the current vacancies page of the school website www.victoriaprimarieschool.org.uk. Wherever possible, please provide email addresses for your referees.

Closing Date

Please ensure your application arrives by 12 noon on Monday 2nd October 2023

Interview:

Interviews for the role will be held in the week following the closing date.

If you have not heard from us within 2 weeks of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

Safeguarding

Victoria Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment. All posts in Nova Education Trust schools are subject to an enhanced Disclosure and Barring Service check.

Job Description - Classroom Teacher

Reports to: Headteacher and Leadership Team

Key purpose of the job

To teach pupils in allocated classes in order to ensure that their learning is of the highest quality.

Responsibilities of a classroom teacher

- Teach pupils within allocated class, enhancing their learning and providing the opportunity for achievement for all pupils
- Planning and preparing tasks which challenge pupils and ensure high levels of interest during lessons
- Monitor the academic progress of pupils and implement appropriate strategies to address underachievement
- To assess, record and report on the progress and attainment of pupils
- To register the attendance of pupils in class
- To set homework task as appropriate
- To mark pupil's work and give appropriate and constructive feedback
- To research new topic areas, maintain up-to-date subject knowledge, and devise and write new curriculum materials
- Manage pupil behaviour in the classroom and on school premises, and apply appropriate and effective measures in cases of misbehaviour
- Communicate with parents and carers over pupils' progress and participate in school meetings, parents' evenings and whole school training events
- Undergoing regular observations and participating in regular in-service training (INSET) as part of continuing professional development (CPD)
- Undertake critical self-evaluation and then participate in continuous professional development designed to enhance the quality of teaching or other working practices.

Performance Management responsibilities

- All members of staff are required to participate fully in the school's performance management system.

Other professional requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.



Person Specification: Class Teacher	Essential/ Desirable
Qualifications	
Honours degree related to Primary Education or a curriculum subject	D
Qualified Teacher Status	E
Evidence of applying continued professional development	E
Experience	
Classroom teaching experience in a mainstream setting with Key Stage 1 or 2 pupils	D
Abilities, Skills and Knowledge	
Has a consistent record of good classroom practise	E
Holds high expectations for all pupils and challenges them to good progress and outcomes	E
Inspires and motivates pupils to succeed	E
Demonstrates knowledge of the whole primary national curriculum and how it links together to create academic as well as spiritual, moral, social and cultural excellence.	E
Understands how learning and lessons can be purposefully structured to achieve high outcomes	E
Bases planning on the needs of groups of pupils as well as the individual pupil where necessary	E
Can plan effective next steps in learning based on all types of assessment information	E
Manages pupil behaviour through strong relationships, positivity, high expectations and attention to children's needs. Places high importance upon promoting learning attitudes and capacity for independent learning	E
Values parents as significant partners in each child's education and development	E
Establishes support staff as 'equals in learning' and enables their success in the classroom	E

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Experience of working with pupils with individual needs such as the highly able, those with SEND or learners with EAL.	D
Personal Qualities	
A firm belief that education in its widest sense is 'the answer'	E
Dedicated to the development of our school as a centre of excellence	E
Resilient in the face of change and willing to embrace innovation and creativity	E
Commitment to a collaborative approach to professional development	E
Unerringly and genuinely positive	E
Commitment to safeguarding pupils	E
A desire to keep up to date with current educational policy	E
Notes	
The above details will be evidenced by a variety of means including: Application Form Letter of Application References Interview	