



GRADUATE SPORTS COACH

JOB DESCRIPTION

Reporting Responsibilities:

The Graduate Sports Coach reports to the Head of Sport

This job description is not necessarily a comprehensive definition of the post. It can be reviewed and may be subject to modification or amendment at any time after consultation with the holder of the post.

Key Responsibilities

- Assist in the delivery of the Games and Fixtures programme across Years 3-8
- Support the delivery of curriculum PE from Nursery to Year 8
- As appropriate to the individual, take responsibility for small-group coaching, delivering high standards of guidance and promoting technical sporting development for all children
- Assist with umpiring and refereeing according to the individual's own experience
- Attend fixtures, tournaments and other additional sporting events as requested by the Director of Sport
- Provide lifeguard duties if suitably qualified (training may be provided as a condition of the post)
- Provide administrative and departmental support to the team of Full-Time Sports teachers and the Director of Sport
- Demonstrate values of the highest order in sportsmanship, professionalism, discipline commitment and team-spirit.

General and Safeguarding Responsibilities

- Build positive relationships with all stakeholders, including colleagues, pupils and parents
- Demonstrate outstanding levels of pastoral care towards all pupils at all times
- Ensure that expectations of exemplary behaviour and discipline are upheld at all times
- Fulfil wider school responsibilities through lesson cover, duties and extraordinary events as required by the Director of Sport or the Headmistress
- Support the School's commitment to safeguarding through vigilance and proactive care of all pupils, reporting any concerns in a timely and professional manner in accordance with training provided.

Wider professional responsibilities and development

- Communicate effectively with parents with regard to pupils' achievements and well-being using school systems/processes as appropriate
- Make a positive contribution to the wider life and ethos of the school
- Proactively seek to develop yourself in your own time, actively engaging in professional learning communities and opportunities
- To have professional regard for the ethos, policies and practices of the school in which you teach, maintaining exemplary standards in your own attendance, presentation and punctuality
- Perform any reasonable duties as requested by the headteacher

This job description is as it is at present – it is the practice of the school to periodically examine employees' roles and update them as necessary. This procedure is conducted by the Headteacher and overseen by a representative from the governing body in consultation with the employee. This could result in changes to the job description. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.