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| Teacher/Subject Leader – Secondary Phase, HEATHERMOUNTPERSONNEL SPECIFICATION **Criteria required for this post** | | | | | | dt_logo_rgb_small.jpg | | |
| ESSENTIAL | | | | DESIRABLE | | | | |
| Essential | **How Identified** | **Met**  **Yes No** | | **Desirable** | **How Identified** | | **Met**  **Yes No** | |
| **QUALIFICATIONS** | | | | | | | | |
| Qualified Teachers Status | Application form  Certificates |  |  | Knowledge of issues relevant to working within special education - may require background reading | Application form  Interview | |  |  |
| **EXPERIENCE** | | | | | | | | |
| In depth knowledge of the National Curriculum / National Qualifications and Accreditation systems relevant to main subject specialism | Application form  Interview |  |  | Experience of working with people with learning disabilities or autism | Interview  Application Form | |  |  |
| Previous experience of developing, planning and monitoring the curriculum within a department | Application form  Interview |  |  | Experience of working with outside agencies/ stakeholders including work placements | Application form  Interview | |  |  |
| Previous experience of managing a team or department | Application form  Interview |  |  | Previous experience of managing a budget | Application Form  Interview | |  |  |
| **TRAINING** | | | | | | | | |
| Willingness to undertake in-house and external training and to develop within Heathermount. | Interview |  |  | Demonstrate secure knowledge and understanding of the needs of students with ASD, relevant curriculum areas and specialised teaching approaches | Application form  Interview | |  |  |

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| ESSENTIAL | | | | DESIRABLE | | | |
| Essential | **How Identified** | **Met**  **Yes No** | | **Desirable** | **How Identified** | **Met**  **Yes No** | |
| **PERSONAL SKILLS** | | | | | | | |
| Ability to use own initiative | Application form  Interview |  |  |  |  |  |  |
| Ability to work the hours required to fulfil the role | Application Form  Interview |  |  | Ability to be adaptable in approach | Application Form  Interview |  |  |
| Basic IT skills i.e. using Microsoft Office | Application form  Interview  Certificates |  |  |  |  |  |  |
| Ability to be flexible in your approach | Application form  Interview |  |  |  |  |  |  |
| Excellent interpersonal skills | Interview |  |  |  |  |  |  |
| Previous experience of communication skills, both oral and written, with stakeholders | Application form  Interview |  |  |  |  |  |  |
| **SPECIAL KNOWLEDGE/SKLLS** | | | | | | | |
| Knowledge of Child Protection issues, Health & Safety and Equal Opportunities responsibilities within the school environment. | Interview |  |  |  |  |  |  |