**Job Description**

**Post Title:** Teacher of Business Studies and ICT

**Reporting to:** Head of Business Studies and ICT

**Disclosure Level:** Enhanced

**Core Purpose:**

* To develop, plan and deliver effective and high quality learning experiences.
* To be accountable for the learning outcomes and achievement of all students that you teach.
* To safeguard the students well-being and follow all safeguarding policies rigorously

**Be accountable for:   
  
Subject knowledge**

* Maintain secure knowledge and understanding of your subject(s) and related pedagogy to adapt your practice appropriately.
* Be responsible for your own CPDL by reviewing your own practice and acting upon feedback.

**Delivering high quality lessons**

* Student progress should be paramount and so lessons should be differentiated. Learning objectives should be tailored to the students that you teach. Individual Education Plans should be referenced and teaching assistants utilised effectively.
* Extended Learning (homework) should sustain progress.
* Make good use of rewards and sanctions, in line with the school’s Behaviour Recovery Programme to manage the learning of individuals, groups and classes.
* Promote the development of literacy, numeracy and ICT skills.
* Have high expectations of students, developing constructive and supportive relationships with them to ensure they reach their full potential.
* Evaluate the impact of your teaching and feedback on student progress, attainment and well–being and modify your planning and practice as necessary.

**Assessment, Recording and Reporting**

* Use a range of approaches, including questioning, self and peer assessment and formative assessment.
* Record and monitor these assessments to assess the needs of students in order to plan future lessons which challenge students and sustain progress.
* Mark and monitor student’s class and extended learning to provide constructive feedback.
* Provide opportunities for learners to reflect on their own attainment, progress and areas for development.
* Have a good knowledge of the assessment requirements for public examinations and qualifications in your subject area(s).

**Pastoral**

* to support members of your form group with both academic and pastoral needs
* to use data to track the overall attainment and progress of students in your form group and support the Pastoral Achievement Leader (head of Year) to identify underachievement and ensure intervention strategies are implemented.