



THE COMMUNITY COLLEGE, BISHOP'S CASTLE

HEADTEACHER: Mr R Thorley

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Dear Colleague

Thank you for taking the time to consider applying for the post of Teacher of Girls' PE Maternity Cover. We are seeking a highly motivated and effective practitioner to join our team of specialists, someone who is driven by the success of their students and who has high expectations for the progress they make and the outcomes they achieve.

The successful applicant will be a reflective practitioner (all good and outstanding teachers are, in my opinion) and they will continuously seek to improve their own practice. In return, they will be well-supported in their own professional development. You will be able to demonstrate and show that you have had a positive impact on student outcomes within PE at both KS3 and KS4.

If you are interested in applying for the post, and want to join a school that always seeks to improve, through a mixture of hard work, ideas and commitment, then please include in your application a letter (maximum 2 sides) that addresses the following:

- why you think you are suitable for the post
- the qualities and skills you would bring to the role
- how you would endeavour to inspire students in PE

Please stipulate where you saw the post advertised and when you are available to commence employment.

Yours sincerely

Mr R Thorley
Headteacher



Applications:

You can apply for this position online, via email or by post.

You should complete the application form in full and additionally submit your supporting statement as a separate word document.

- **Email:** Send completed application form and statement to Rebecca Newbold, SLT Administrator at newbold.r@communitycollegebc.org.uk. Your application form and statement **MUST** be password protected. After sending your application please telephone and speak to Rebecca Newbold regarding your documents' passwords.

Steps to Password Protect your Documents

Open your Microsoft **Word document**. Double-click the **Word document** that you want to **protect** with a **password**.

Click **File**. It's a tab in the upper-left corner of the **Word window**.

Click the **Info tab**.

Click **Protect Document**.

Click Encrypt with **Password**.

Enter a **password**.

Click **OK**.

Re-enter the **password**, then click **OK**.

- **Post:** Envelope to be marked as **Confidential** and send FAO Rebecca Newbold, SLT Administrator, The Community College Bishop's Castle, Brampton Road, Bishop's Castle, Shropshire, SY9 5AY

Completed applications should be received by **12:00 noon, Thursday 5th December 2019.**

If you decide to apply, please note the schedule of dates below:

- Two referees should be given, one of which should be your current Headteacher or employer
- The closing date is Thursday 5th December 2019. (12 noon)
- Interviews are planned for the week beginning Monday 9th December 2019

Please note; All applicants will receive an email confirming receipt of application. All interviewed candidates will be contacted as to whether they have been successful and feedback will be offered.

The school will carry out appropriate checks where an applicant is seeking appointment for the first time within the school. Any offer of appointment will be subject to formal confirmation.

The Community College, Bishop's Castle is committed to equal opportunities, safeguarding and promoting the welfare of children and young people. We expect all employees to share this commitment. All appointments are subject to a satisfactory Disclosure and Barring Service (DBS) check.