



INFORMATION FOR CANDIDATES

EYFS Teacher
Kindergarten (3-4 year olds)
September 2025

The closing date for applications is 12.00pm on Thursday 31 July.
Interviews will be held at St George's School Windsor Castle soon after.





St George's School Windsor Castle Home to the Choristers of St George's Chapel

Our VISION - students become 'Real World Ready'.

Our MISSION - to ignite inquiry, instil a passion for learning and foster our Christian values.

Through inspirational teaching, children develop the mindset and skills to navigate life's opportunities and contribute to global society.

Our VALUES - kindness, honesty, courage.

St George's School Windsor Castle is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post. The appointment is subject to satisfactory pre-employment checks in accordance with the relevant statutory guidance, including an enhanced Disclosure and Barring Service check, satisfactory references, proof of identity and eligibility to work in the UK, a review of their social media presence and proof of qualifications.

St George's School Windsor Castle is an equal opportunities employer and is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage/civil partnerships.



INTRODUCTION FROM THE HEAD

I am absolutely delighted you are interested in applying for the position of EYFS Teacher in the Pre-Prep Faculty of St George's School Windsor Castle.

Our school has existed since 1348. With a long heritage of educating the Choristers of St George's Chapel, this continues to be a core function of the school. However, we have since expanded beyond this into an exciting and happy Prep School for girls and boys aged 3 – 13. I am very proud to lead this wonderful, vibrant and diverse community of students, staff and families. We employ over ninety staff, all of whom contribute hugely to the success, warmth and happiness of the school and students. In turn, a tremendous spirit of friendship, mutual trust and collaboration exists at St George's, and I want every new appointment to reflect this.

Our core school values are: **kindness, honesty and courage**. These form the very foundation for our students, and together with a passion for instilling a love of learning, I want to employ like-minded people who live their lives through these values. Building on centuries of first rate education, we are embarking on an exciting journey as a school. Before you choose whether to apply, I strongly urge you to look closely at our strategy, which can be found on the following link: <https://www.stgwindsor.org/welcome/strategic-vision/>.

Having done this, do check that your educational ethos aligns with the following:

- Inquiry based learning, focusing on subject knowledge, subject skills and core-skills. The school has embedded an exciting learner journey from Kindergarten to Year 8, which encompasses the International Baccalaureate (IB) 'Primary Years Programme' to Year 6, followed by the 'Pre-Senior Baccalaureate' (PSB) as a learning philosophy and assessment model for Years 7 and 8.
- Learning Outside the Classroom.
- Digital Learning – with a focus on Google Classroom as our digital tool.
- Wellbeing, Mental Health and Mindfulness.
- The school's heritage as the Choir School to Windsor Castle, educating the Choristers of St George's Chapel. An understanding of this and the commitment of the 21 choristers is absolutely vital. A willingness to show a strong interest in this is highly desirable.
- A commitment to the ideals of Round Square: <https://www.roundsquare.org>

If you believe you will benefit from being involved in these areas, and wish to develop yourself as an educator, I would be delighted to hear from you.



BE REAL WORLD READY

St George's School Windsor Castle is an IAPS school situated in the heart of the vibrant, historic and cosmopolitan town of Windsor. With a unique link to Windsor Castle since 1348, we make the very most of our special location.

St George's is in the enviable position of offering an exceptional range of academic, music, sporting and creative opportunities. In one of the most inspiring places in the UK, St George's provides an outstanding start to a child's education.

The school is fully co-educational with approximately 300 girls and boys on the roll from Kindergarten to Year 8. There are three sections to the school: The Pre-Prep caters for children from Kindergarten to Year 3; the Prep for children from Year 4 to Year 6 and the Senior Prep for children at the top of the school in Years 7 and 8. All three are led by a Head of Faculty, who in turn reports to the Head. There are two classes per year group. The maximum year group size is 40 with no class bigger than 20.

Students are taught by class teachers up to Year 6, who teach Maths, English, Humanities, Science and PSHE. There are specialist teachers for Art, Design, Music, PE, Sport and Modern Languages. There is currently specialist teaching for all subjects in Year 7 and 8, with students still under the care of a Form Tutor who monitors the individual academic and pastoral welfare of each child.

Many of our families are local, however there is a flourishing boarding community for children from Year 4 upwards. Housed within the main school, a caring team, led by the House Parents, look after approximately 30 weekly boarders and many more who choose to stay over. Through the introduction of the IB and PSB, we have developed a consistent and coherent approach to learning and teaching and wellbeing throughout the school, underpinned by a common set of values, culture and ethos, consistent with the age and stage of individual students.

At the end of Year 6 or 8, students leave St George's for a wide range of leading boarding and day senior schools. In recent years, this has included, among others, Wellington College, St George's Ascot, Eton, Marlborough College and Windsor Boys'.





Teacher- Pre-Preparatory Department (EYFS)

We seek to appoint an outstanding EYFS Class Teacher who has a strong commitment to teaching with enthusiasm, creativity and inspiration to a full-time post from September 2025 in our thriving Pre-Prep. We are looking for a creative and enthusiastic person who is willing to embrace challenge and change and who thrives in being part of team, and who enjoys contributing to a warm, close knit and genuinely collaborative team.

The successful candidate will have an enthusiastic and caring attitude with the ability to engage in a warm and supportive way with the children. You will enjoy making learning fun, strive to encourage a real love for learning and recognise and build on the strengths of the children in your care. The successful candidate will be able to demonstrate a commitment to the ethos of the school, a passion for working with children and high standards of professional practice. Newly qualified teachers are encouraged to apply.

Closing date is noon Thursday 31 July 2025

Application information can be downloaded from the school website

The role reports to the Head of Pre-Prep. The successful applicant will be mentored in their first term by the Head of Pre-Prep. Commitment to the co-curricular side of life is crucial, and the successful applicant will be expected to carry out a range of supervisory duties.

Teachers are expected to:

Be an advocate of the core values of the school: **kindness, honesty, courage** and uphold the central vision and mission of the school.

Teach and take full responsibility for the classes assigned to them (in this case a Kindergarten class of up to 25 children with the support of 3 full time assistants), and provide an academic and pastoral overview of each student.

Perform break and lunch duties, and contribute to the after-school programme (as directed by the Head of Pre-Prep and Head of Co-Curricular).

Commit fully to the co-curricular programme and uphold the ethos and culture of the school.

Buy into the wellbeing programme, which includes MindUp – a mindfulness programme undertaken by all students in the school. This includes 'brain breaks', led by the form tutors up to twice a day.

Fully support the life of the Choristers of St George's Chapel, and understand the school's heritage as a Choir School.

Attend pre-term INSET days (up to 6) and commit to the collaborative nature of the team at St George's.

Commit to digital learning. The school has embraced Google Classroom as a tool for learning. All teaching staff are issued with devices appropriate to their roll and all students from Years 3 – 8 have their own Chromebook.

Fully support the learning ethos of the IB and 'Pre-Senior Baccalaureate', and display the core skills and IB Learner Profile, ensuring they become integral to the learning and teaching.

Commit to St George's as a team player, ready to engage with colleagues as professional friends.

Play a full role in the 'Learning Outside the Classroom' programme, a key initiative currently in its early stages of development at St George's.

Establish positive and proactive relationships with our parent body, reporting back on a frequent basis, and attending parents evenings as required. Full written reports are written at least twice a year, with brief progress reports every half term.



Learning and Teaching

Teachers are accountable for the quality of learning in their lessons and they are responsible for:

- Developing a love of learning and inquiry in all students.
- Planning and preparing stimulating lessons, where all learners are considered and can contribute and develop themselves.
- Ensuring appropriate, interesting and diverse resources are well-maintained, updated and available to all students.
- Setting and marking classwork, homework, coursework and examination scripts.
- Assessing and recording the development, progress and achievement of their students and reporting on these areas.
- Encouraging and challenging students of all levels of ability.
- The general welfare and individual needs of students in their class.
- Class management in order to maintain good order and behaviour in lessons and tidiness in classrooms.
- Maintaining an attractive, stimulating and welcoming classroom environment.
- Creating lively displays and ensuring that every child's output is valued and represented.
- Health and Safety in their classrooms as detailed in the School's Health & Safety Manual.
- Developing a proactive and positive relationship with parents.
- Attending Parents' Evenings and reporting back in a constructive and honest manner.

Extra-curricular Activities

All staff play an active role in extra-curricular activities (this is a crucial side of the school) and are responsible for:

- The administration of the activity, including the co-ordination of dates in the School Diary.
- Ensuring that all safety requirements are met and proper procedures followed (see the School's Health & Safety Manual), including producing risk assessments.
- Ensuring that all students are able to contribute to and benefit from the activity.
- Liaison within the School (including the Business Director) and parents.

Pre-Prep Class Teacher

As a Class teacher, staff are responsible for:

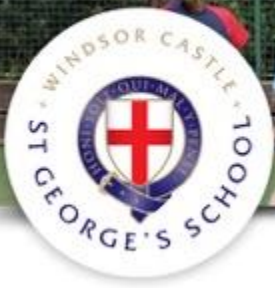
- Developing an outstanding relationship with every child, and focusing on getting to know them as an individual.
- The use of Class and tutorial period time, including Registration and appropriate administration.
- Attending Assembly with their Class, and organising their Class's Assembly.
- Co-ordinating the academic, extra-curricular and pastoral programme of their students and liaising with subject teachers, Faculty Leads and parents.
- Maintaining records and files, including the Record of Achievement.
- The administration of Class reports and their own summative report.
- Encouraging individual members of the Class in their extra-curricular activities.
- Delivering the appropriate PSHE course (or its equivalent).
- Organising and attending Parents' Evenings.
- Attending Tutor Meetings.
- The condition of the class room and appropriate displays in it.

School-wide

All staff share responsibility for the good running of the School by:

- Setting an example to students and maintaining high professional standards at all times.
- Maintaining and promoting the reputation of the School.
- Supporting the work and life of the Choristers, and in turn the boarding community.
- Providing cover for absent colleagues.
- Participating actively in the rota of duties.
- Maintaining standards of student behaviour and discipline at all times.
- Invigilating internal and public examinations.

The above list is not intended to be exhaustive and details of the terms and conditions of employment at St George's are to be found in the Staff Contract.



PERSON SPECIFICATION – ESSENTIAL

Education, Training and Qualifications

- Educated to, at least, degree level
- PGCE / QTS qualification or equivalent

Experience

- Teaching experience at EYFS
- Experience of outstanding pastoral care
- Experience of effective use of IT for both learning & teaching and administrative use

Skills

- An excellent practitioner
- Excellent IT skills
- Commitment to sharing knowledge and collaboration with others
- A strong and determined commitment to individual student learning and wellbeing
- A strong and determined commitment to improving the experience of students at St George's
- An approach to life that inspires students, staff and parents
- Skills that can contribute to the co-curricular programme
- An attention to detail
- An interest in wellbeing and mental health
- An appropriate sense of humour

Interpersonal skills

- Approachable, personable and supportive
- Collegial, reflective and collaborative
- Possess a growth mindset
- A willingness to share and learn from others
- A desire to improve and self-reflect
- An ability to take ownership and responsibility
- An ability to work calmly under pressure and adhere to deadlines
- Professional manner



PERSON SPECIFICATION – DESIRABLE

Education, Training and Qualifications

- Evidence of continued professional development

Experience

- Experience of inquiry and concept-base learning. **Support for this is essential.**
 - Experience and passion for outdoor learning
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Safeguarding

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All applicants must be willing to undergo child protection screening appropriate to the post, including contacting past employers and the Disclosure and Barring Service, disqualification, prohibition and other checks relevant to the role.

Remuneration

St George's has its own salary scale for teaching staff. The school operates a defined contribution pension scheme for teaching staff. Lunch is provided during school terms and parking is available on site.

All staff at St George's are entitled to apply for a means-tested fee discount of up to 50% (adjusted for part time staff) for their child / children (subject to satisfying the admissions criteria and availability).

To apply for this role, please download the application form on our Vacancies webpage, <https://www.stgwindsor.org/community/staff-recruitment/> and email this to recruitment@stgwindsor.org for the attention of Emma Adriano, Head of Pre-Prep

The closing date for applications is 12.00pm on Thursday 31 July.
Interviews will be held at St George's School Windsor Castle shortly after.
The successful applicants will be notified by telephone or email.



"a liberal, outward-looking education delivered by bright-eyed teachers in a small and nurturing urban haven (plus castle)"



"a progressive school leading the charge in educational reform"



"the only standalone UK prep to offer the IB, St George's will surely lead with many more novel ideas"

