

Science Technician Job Description
Grade 2 -3 Points 3-6
£24,027 - £25,183
(Actual salary £20,917 - £21,923)
37 Hours per Week / Term Time only 39 weeks per year
Monday to Thursday 8am-4pm, Friday 8am-3.30pm

Core purpose

To provide assistance and information as required in the preparation of resources for practical lessons that meets both the health and safety standards and the requirements of the classes involved.

To assist the technician team to ensure a healthy and safe work environment through the routine maintenance of equipment and prep rooms.

Specific responsibilities

- To prepare equipment and materials for science lessons in the Academy.
- To set up experiments for assessments and examinations as required.
- To maintain science equipment as required.
- To ensure the safe storage of chemicals, radioactive materials and apparatus in accordance with the Authority's safety procedure and established Academy procedures.
- To take receipt of and to maintain records and stock control of equipment and materials.
- To share responsibility with other technician/s for health and safety, general hygiene and orderly storage/access within science laboratories, the preparation room and the chemical store.
- To maintain culture stocks and to carry out the safe disposal of used materials as required.
- To obtain sundry articles where necessary for experiments and demonstrations.
- To prepare and make teaching aids as required for use in the laboratories.
- To assist in ordering equipment and materials as directed.
- To maintain an up-to-date knowledge of new technology and developments in the use of resources in the teaching of science.

Generic Responsibilities

- To undertake any reasonable duties as requested by the individuals Line Manager.
- A positive attitude and commitment to producing excellent customer service (internal and external).
- A positive attitude and commitment to continuous improvement.
- A positive commitment to team working and participation.
- Excellent communication skills.

Responsible to: Senior Science Technician