



CHRIST THE KING CATHOLIC PRIMARY SCHOOL

Class Teacher Job Description

JOB TITLE: Class Teacher

NAME:

The postholder agrees to have regard to the Roman Catholic character of the School and not to do anything in any way detrimental or prejudicial to the interest of the same; to instruct in the Holy Scriptures and the Doctrines of the Roman Catholic Church, in accordance with the principles and subject to the discipline thereof to the satisfaction of the Religious Inspector or other appointed representatives of the Ordinary, at the time or times appointed for religious examinations of the children as may be directed to be held by the Governors.

You are required:

- A:** To carry out the duties of a School Teacher as set out in the current School Teachers' Pay and Conditions document.
- B:** To live out the Mission, Aims and Goals of the School.

Responsibilities:

Relating to your class:

- To plan children's learning in a way that takes account of the requirements of the National Curriculum, the School Policies and the needs of all children.
- To assess the children's progress in accordance with the policy of the School.
- To ensure that children on the Code of Practice are monitored regularly and that IEPs where appropriate are drawn up in consultation with the SENCO and parents.
- To compile reports on children when required.
- To set and mark homework in accordance with the policy of the School.
- To maintain discipline and acceptable standards of conduct of all children.
- To report to a senior member of staff any issues relating to any of your children that give you cause for concern.
- To ensure that all children are properly supervised at all times.
- To promote equality of opportunity for all children.
- To work closely with any Classroom Assistants, Special Needs Support Assistants or any one else who is contributing to the learning of the children in your class.

Relating to the School:

- To attend and contribute to regular Staff Meetings and Key Stage Meetings.
- To submit planning, long term, medium term or short term to Co-ordinators when requested.
- To contribute to the School's on-going programme of monitoring.
- To supervise children in the playground when required to do so.
- To be aware of all children's behaviour around the School and to promote high standards of conduct.
- To participate in professional development as required.

To Parents:

- To maintain an effective partnership between parents and the School so as to promote children's learning and behaviour.
- To provide information to parents about their child's targets, achievements and progress on a regular and informal basis as well as on parent consultation evenings.
- To work closely with parents in supporting children with special educational needs.

To Whom Responsible: The Headteacher

Be committed to the protection and safety of all pupils, following school procedures and providing a clear enhanced DBS check.

This job description to be reviewed annually and may be amended in consultation with the Headteacher.

Signed.....
(*Teacher*)

Date:.....

Signed.....
(*Line Manager*)

Date:.....

Signed.....
(*Headteacher*)

Date:.....