MORPETH SCHOOL

# Lunchtime Supervisor Application Pack

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Welcome to Morpeth

Dear Candidate,

Thank you for your enquiry about the vacancy for the post of **Lunchtime Supervisor** at Morpeth School. We are pleased that you are interested in finding out more about working here.

We hope that our school website www.morpethschool.org.uk will give you a strong sense of the school. You will find the Job Description/Selection Criteria in this pack and an Application Form with any other details on the website. In your application, we are particularly interested in knowing how you think your skills and experience will match Morpeth.

If you have any issues accessing the recruitment documentation, please do not hesitate to contact our HR Officer, Pedro Cedeno (recruitment@morpeth.towerhamlets.sch.uk).

**Completed applications should be returned to this address by Monday 18th May 2026. Successful candidates will be contacted by telephone and invited for interview later that week.**

Unfortunately, we are not able to contact unsuccessful applicants individually. If you have not heard from the School after 10 working days past the deadline, please assume you have not been shortlisted for interview.

Please note that as this post involves working with children, it is exempt from the Rehabilitation of Offenders Act 1974, which means that all convictions, cautions and bind-overs (including those regarded as 'spent' for other purposes) must be declared if you are invited to interview. Please see the application form for further details.

Yours sincerely,

**John Pickett**
**Headteacher**

Morpeth is an eight-form entry, mixed, 11-19 comprehensive school situated in Bethnal Green, Tower Hamlets and we are very much a community. Our values are longstanding; they encapsulate the way we work and the way the school feels, where learning is excellent, every child is known and included and relationships are positive.

We are proud of our diversity – we represent the wider Tower Hamlets community – and recognise that in order to make everyone feel included and valued, this requires ongoing and explicit consideration.

We prioritise the development of trust and understanding between pupils from different backgrounds; all members of staff – teaching and support – work together regularly throughout the year to develop our practice. As a result, visitors frequently comment on how friendly the school feels and the excellent relationships between staff and between pupils and staff. We are over-subscribed both for Year 7 and the sixth form, and have a very strong track record of recruitment and retention of teaching and support staff.

We have over 110 teaching staff, 35 Teaching Assistants, and 70 other support staff who share a strong belief in what our pupils can achieve. Our teachers are subject specialists, passionate about those subjects and keen to develop their knowledge and practice. We also place great importance on learning beyond the classroom. There is an extensive programme of extra-curricular experiences and over 100 lunchtime and after school activities offered weekly.

We are fortunate in that the entire school has been rebuilt or refurbished to a very high standard over recent years, and we have been able to invest heavily in learning resources for pupils. Schools across Tower Hamlets have a long tradition of working closely together and in recent years this has been facilitated and strengthened by the Tower Hamlets Education Partnership.

## What makes us different?

*Our KS4 curriculum structure*

When we reviewed our KS4 curriculum in 2010 we decided that the traditional model that we offered didn't feel sufficiently flexible or tailored to our students both in terms of context and inclusion. It was 'one size fits all'. We wanted to continue to provide a rich and broad curriculum where the arts are valued alongside core academic subjects but also one that could recognise students' individual needs.

The model we have now is one that is innovative, ambitious, dynamic and responsive to students' needs. We typically offer 25 optional examined courses. Alongside core subjects, students choose two options each year in Years 9, 10 and 11, courses being one year in length, and having the equivalent time of one-day a week per course. Students will take exams at the end of the year. The majority of students will study the EBacc subjects with significantly higher than national numbers taking GCSEs in creative and expressive arts, and design technology.

*Our inclusive approach*

We support students by:

- focusing on both systems and practice - we recognise that we need strong systems to provide structure however, in a school that views high quality relationships as the key driver in all that we do we place an emphasis on supporting colleagues' practice;
- understanding that behaviour is a two-way language of communication;
- being compassionate - making decisions about behaviour based on the context of every child and situation;
- being data-led - using both qualitative and quantitative data helps us ask the right questions about behaviour and inclusion, in the same way as progress and attainment.

We recognise that in order to prioritise the development of positive relationships across the school, we have to build it into our structures. In September 2023, we moved to a vertical tutoring system where pupils meet three times a week in coaching circles made up of 13 pupils from Years 7 – 11.

We have 80 circles, led by coaches from across our teaching and support staff and organised into five houses. The circles and houses are fundamental to ensuring every child feels that they belong to our community.

## What do we offer?

We know that to provide the best support for our pupils, we need to have staff who feel happy in their role, trusted and well-supported. Teaching staff are able to work from home for some of their PPA time, we take a positive approach to requests for flexible working, we create regular opportunities for all staff to mix socially through weekly staff circles, free staff breakfasts and our Staff Association who run events and trips throughout the year. Teachers have autonomy to plan lessons within departmental agreed curriculum plans and we have regular subject teach meets within departments and professional learning groups both with a focus on developing pedagogy.

We have never believed in performance-related pay, but do believe in the importance of continual professional development and in regular scheduled opportunities for staff to discuss and reflect upon their professional development across the school year. We support and encourage the full breadth of professional development opportunities – formal and informal - from external CPD, to supporting Masters level qualifications including study days and a contribution to costs, providing coaches for NPQ courses and to ongoing high-quality internal training opportunities.

# Why work at Morpeth?

*"A supportive community for students and staff"*

*"A school with a human face, diversity is appreciated"*

*"High professional trust and autonomy"*

*"I feel respected and appreciated"*

*"Supportive colleagues and an opportunity to grow"*

*"Excellent facilities and amazing SEN provision"*

*"Relational practice"*

*"Sense of community felt within the school"*

*"We teach each other something every day"*

*"A school that thinks about all communities and promotes equality and inclusivity"*

*"There is always a smile waiting for you"*

Job Advertisement

| | |
|---|---|
| Position: | Lunchtime Supervisor |
| Salary: | NJC Scale 1A2, points 2-3<br>**Actual salary £4,480.21** |
| Contract Type / Working Agreement: | 38 weeks only / permanent following probation |
| Required for: | ASAP |
| Closing date for all applications: | 08:00am, Monday 18th May 2026 |
| Interview date: | TBC |

An appointment as Lunchtime Supervisor is an opportunity to join a highly successful team: talented, committed staff, enthusiastic, friendly pupils and a community of supportive families and external partners within and beyond Tower Hamlets.

We believe that our success derives from our inclusive, pupil-centered focus; our commitment to the continuous review of curriculum and pedagogy; our focus on professional development; and a strong belief in the need to work within a set of values which underpins all that we do.

**How to apply:**
Completed applications should be returned to recruitment@morpeth.towerhamlets.sch.uk
For full details and application pack see the school website www.morpethschool.org.uk or our job page on TES: https://www.tes.com/jobs/employer/-1042684

We are committed to safeguarding our students. Successful candidates will be required to abide by the school's Safeguarding Children policy and undergo an enhanced DBS check. The School may conduct an online search as part of due diligence checks in the recruitment process.

Job Description

# Lunchtime Supervisor – Job Description

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|---|---|
| **Contract Type** | Term Time / 38 weeks |
| **Duration** | Permanent following successful probation |
| **Working Hours** | 6hrs 15 min pw<br>Monday, Tuesday, Thursday: 12:35 – 13:50.<br>Wednesday and Friday: 12:10 – 13:25. |
| **Working Pattern** | Term Time Only (38 weeks per year) |
| **Salary** | NJC Scale 1A2, points 2-3<br>**Actual salary £4,480.21** |
| **Responsible to** | Senior Lunchtime Supervisor |

## Purpose of Job

As part of a large team of lunchtime supervisors, reporting to the Senior Lunchtime Supervisor for the school, to be responsible for the supervision and control of pupils in a given area of the school during the lunchtime break. Duties will include responsibility for the orderly conduct of pupils taking the school meal and/or that of pupils in and around the school buildings.

## Main Duties and Responsibilities

Supervision and control of pupils during the lunchtime break. Morpeth is on a large site and supervision will be in and around the school buildings, in external areas and in the dining areas. This will include dealing with incidents of bad behaviour in the appropriate way.

Moving pupils promptly back into lessons at the end of lunchtime.

Selection Criteria

# Lunchtime Supervisor – Selection Criteria

## Selection Criteria

Commitment to the protection and safeguarding of children.

Ability to understand and apply instructions from the Senior Lunchtime Supervisor or senior staff in respect of the supervision and control of pupils during the lunchtime break.

Ability to relate to pupils, to deal with them patiently, firmly and with a good humoured manner.

Understanding the importance of the lunchtime break being a social and educational occasion.

Ability to relate both to support staff and teaching staff at the school and to work co-operatively with other people as part of a team.

Ability to judge when advice/assistance is needed to meet pupils' needs and to react calmly and quickly in challenging situations, including emergencies.

Understanding of the school's policies in health and safety, equal opportunities and pupils' disciplinary provisions.

## Lunchtime Supervisors at Morpeth

An appointment as lunchtime supervisor is an opportunity to join an important team at the school: committed staff, enthusiastic, friendly pupils and supportive colleagues all of whom form an important part of the school community. Lunchtime supervisors work with our pupils during their very important lunch times, making this is an opportunity to ensure that the lunchtimes remain calm and safe for all pupils.