

# **TEACHERS JOB DESCRIPTION**

## **GENERIC JOB DESCRIPTION**

All teachers are bound by the requirements of the current School Teachers' Pay and Conditions Document and the professional duties therein.

## **CURRICULUM**

To ensure that the subject you are responsible for is;

1. Taught to the requirements of the National Curriculum.
2. Fully documented and has regularly updated individual Subject Aims and Programmes of Study documents.
3. To prepare and plan lessons, making use of non-directed time.
4. That you liaise, advise and monitor, any other teachers who work within your designated subject area.
5. That you monitor and evaluate your subject in order to:
  - ◇ inform further subject action planning.
  - ◇ use subject action planning information to inform the school development plan.
  - ◇ to raise pupils standards of achievement.
  - ◇ to achieve and maintain high standards of teaching and learning.

## **MANAGEMENT**

1. That you ensure the effective continuity and progress of pupils work between Key Stages and year groups.
2. To use external comparative "Benchmark" information, and other supporting data, in order to set appropriate "Targets" within your subject by year group.
3. To use baseline assessment information in relation to pupils skills, knowledge and understanding of your subject, in order to measure individual pupils progress. i.e fulfilling the concept of "Value Added"
4. To efficiently record, assess and collate, evidence of pupil attainment in accordance with the schools policy.