**CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment.**

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| **Job Title:** **Teacher of English (Second in Department)** | **Salary Range: MPS \ UPS + 2B TLR**  |
| **Accountable to:** **Head of English** |  |

**Job Purpose and Responsibilities**

* To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
* To contribute to raising standards of student attainment.
* To share and support the Academy’s responsibility to provide and monitor opportunities for personal and academic growth, whilst fostering the Academy’s ethos providing equal opportunities for all.
* To take an active responsibility for the safeguarding and welfare of all students and young people within the Academy.

**Leadership role: Second in Department**

* To provide leadership within the department in relation to specific responsibilities and deputise for the Director of English in their absence.

**Teaching**

* Consistently teach high quality lessons.
* Deliver the curriculum in line with the departmental policy and Academy expectations.
* Identify individual student capabilities, plan and distinguish teaching methods appropriately to build and develop student learning.
* Contribute to the development of teaching materials and programmes of study
* Maintain discipline in accordance with the Academy procedures and to encourage excellent practice with regards to punctuality, behaviour, standards of work and home learning.
* To assess accurately and maintain appropriate records.
* Follow Academy teaching policies; for example, with regards to assessment, marking, feedback and homework.
* Be a role-model for students, inspiring them to be actively interested and passionate about English.

**Student support**

* To be a Form Tutor to an assigned group of students.
* To promote the general personal development and well-being of individual students and the Form Group as a whole.
* To liaise with the relevant pastoral leaders to ensure that the students are well supported and their well-being is carefully monitored.
* To register students, accompany them to assemblies, encourage their full attendance and their participation in other aspects of Academy life.
* To alert the appropriate staff to problems experienced by students in the Form Group.
* To be fully aware of all matters of child protection and safeguarding and follow the Academy’s appropriate policies and procedures as required.

**Professional**

* Be up to date with the latest developments in teaching practice and methodology, in particular in the curriculum area of English
* Be aware of departmental and Academy health and safety measures, including relevant risk assessments.
* To set high quality cover work during leave of absence.
* To take part in Open Evenings and Parents’ / Carers’ Evenings and any other similar event to support students and their families.
* To attend meetings and professional development activities as required.
* Carry out duties in line with the published rota.
* To play a full part in the life of the Academy community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.

*The above is not exhaustive and maybe amended commensurate with the post holder’s salary and grade as required by the Headteacher*