



## **JOB DESCRIPTION VISITING MUSIC TEACHER**

### **The department:**

At Claremont, we are committed to the continuous elevation of the profile and standard of music-making within our whole-school community. With a keen interest in music existing among both students and parents, and a supportive staff community that champions musical endeavours, we are proud of our pupils' musical achievements.

Music teaching at Claremont spans both the Senior and Junior schools, delivered by dedicated team of teachers who work across Key Stages. Over the past year, we have emphasised effective whole-school coordination of orchestras, choirs, ensembles, and bands, and we are excited to further develop this approach in the coming years.

Our commitment to evolving music delivery, both curricular and co-curricular, is evident in the completion of a brand-new music school and department office.

In addition to a robust curriculum and a plethora of co-curricular activities, pupils can take up peripatetic lessons in our suite of practice rooms. As interest in individual instrumental lessons grows, we have the capacity to expand these offerings, managed daily by our music administrator.

Specialist practice rooms in the Music School host instrumental lessons for all year groups:

Fan Court (EYFS & Key Stage 1):

30-minute instrumental lessons for Fan Court students are scheduled before, after, or during Fan Court hours, sometimes on a shared basis (maximum three children).

Years 1 and 2: Cello, Recorder, Piano

Stable Court (Key Stage 2) & Senior School:

Instrumental lessons (35 minutes) are scheduled during the school day on a strict rotation and include:

Violin, Cello, Double Bass, Harp (after prior consultation), Recorder, Flute, Piano, Guitar, Clarinet, Trumpet, Bassoon, Saxophone, Trombone, French Horn, Singing, Percussion

### **The role:**

Claremont Fan Court School is seeking enthusiastic and experienced visiting music teachers to deliver one-to-one lessons in Saxophone, Clarinet and Flute from September 2025.

Visiting Music Teachers (VMTs) are self-employed, and the contract for provision of lessons are made directly between parents/carers and the VMT.

We are looking for musicians who will uphold Claremont's values and are committed to fostering an inclusive environment where music is accessible for all. VMTs are expected to deliver high quality, enjoyable lessons, inspiring and engaging pupils of all musical abilities across the Junior and Senior School.

### **Key responsibilities:**

- Liaise with music department administrator re: agreeing weekly teaching timetable, taking into account school events as detailed in the school's termly calendar
- Where relevant, enter students for instrumental exams either privately or during an Associated Board special visit organised by the department
- Establish a teaching environment that is positive and supportive of learning
- Consider the needs of pupils at all times interacting in a supportive and positive way
- Establish a culture for learning with pupils of all abilities
- Establish effective teaching practices so that pupil behaviour is consistently within the expectations of this school being purposeful, safe, respectful, open, valuable, and appropriate
- Liaise with parents regarding all invoicing and contractual matters, pupil progress and targets
- Sign in and out in the usual way, in the music school, to ensure compliance
- Notify the director of music and department administrator about absence in keeping with the music school procedure

### **Pastoral Responsibilities**

- Safeguarding - every child's welfare is of paramount importance. Our school promotes an ethos where pupils feel secure, are encouraged to talk, are listened to and are safe. Children at our school are able to talk freely to any member of staff if they are worried or concerned about something.
- It is the responsibility of every VMT to ensure that they carry out the requirements of the school's Safeguarding Policy and, at all times, work in a way that will safeguard and promote the welfare of all of the pupils at this school. This includes the responsibility to provide a safe environment in which children can learn
- Report any issues of concern, including child protection issues to the one of the Designated Safeguarding Leads within the school.

### **Person specification:**

- Possess a relevant qualification in teaching the required instrument
- Experience of teaching the instrument to children aged between 7 and 18
- Be a positive and well-presented person, capable of inspiring confidence in pupils and parents
- Understand the skills required when teaching pupils with a range of abilities, encouraging all to develop to their maximum potential
- Have calmness, efficiency and the ability to work under pressure at certain times
- Be prepared to work hard with energy and enthusiasm
- Have an awareness of health and safety issues and be able to comply with health and safety policy
- Understand safeguarding within a school environment and be willing to undertake regular update training

### **Terms and conditions:**

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