



Job Description	Lecturer – Motor Vehicle
<p><u>Role Specific</u></p> <ol style="list-style-type: none"> 1. Teach on a range of programmes within the College's Motor Engineering provision, from entry level to level 3 2. Be up to date, plan and prepare and high quality teaching as required by your Line Manager to the appropriate number of hours (810 hrs or pro rata per annum) 3. Develop and share resources for the course/subject including maintaining effective links across College for resources 4. Deliver enrichment and enhancement activities 5. Maintain comprehensive, up to date, student/course/subject records and provide information, as requested 6. Be responsible for the appropriate administration of exam entries for the course/subject and liaise with external awarding bodies, as appropriate 7. Ensure close liaison and good communications with other staff in matters concerning students 8. Use College systems to track and communicate student progress 9. Act as a Personal Tutor, if required 10. Value and support students to achieve their full potential 11. Effectively manage the behaviour of students 12. Engage in curriculum development and planning activities, individually and as a team 13. Participate in standardisation/verification and moderation, as required 14. Ensure provision is aligned with best practice nationally 15. Take responsibility as required for the development of a relevant curriculum area 16. Take responsibility for achieving the section's targets in retention, attendance, achievements, high grades, added value and student satisfaction 17. Positively represent the College both internally and externally at all times 	
<p><u>College Responsibilities</u></p> <ol style="list-style-type: none"> 1. Share the College's Vision, Mission, Values, Behaviours and communicate them effectively 2. Participate in Staff Review and Professional Development activities and be actively involved in the College's culture of high expectation 3. Value diversity and promote equality 4. Engage in marketing activities and liaison with employers and the wider community in line with College strategies 5. Contribute to cross-college events 6. Adhere to College policies and procedures including health and safety 7. Ensure good communication at all levels 8. Be responsible for safeguarding and promoting the welfare of children, young people and/or vulnerable adults 9. Any other duties that the Principal considers appropriate 	





Person Specification	Lecturer – Motor Vehicle
	Essential / Desirable
Qualifications and Attainments	
Degree in a relevant subject area or appropriate professional qualification	Essential
Recognised teaching qualification or a willingness to achieve this within three years of appointment	Essential
Compliance with CPD requirements	Essential
A higher degree or advanced qualification	Desirable
Training, Experience and Knowledge	
Successful teaching experience in a relevant subject area	Essential
Knowledge of and proven ability to deliver the curriculum successfully	Essential
Demonstrate a student centred approach to teaching and learning	Essential
Experience of providing an outstanding teaching, learning and assessment experience	Essential
Share best practice with other partners/organisations	Essential
Proven track record of Value Added scores	Desirable
Recent commercial/industrial experience	Essential
Personal Skills and Attitudes	
Exceptional organisational skills	Essential
Display initiative, be positive and enthusiastic	Essential
Excellent IT skills	Essential
Demonstrate a commitment to equality and diversity, customer service and quality assurance	Essential
Possess excellent communication skills	Essential
Be a team player and have a highly responsive, flexible and adaptable attitude	Essential
A driving licence and a vehicle insured for business use (or equivalent mobility)	Essential
Demonstrate a commitment to the process of continuous review and improvement	Essential
Ability to develop and promote relevant curriculum effectively	Essential
Suitability to work with children young people and/or vulnerable adults	Essential
Ability to use ILT in classroom delivery including interactive whiteboard technology	Essential

