

Counselor

Secondary Social/Emotional Counselor

Department: Student Support Team
Direct Reporting Line: Head of Inclusion
Cover During Absence: Internal

Safeguarding Statement

Taaleem is committed to safeguarding and promoting the welfare of children. At Taaleem, we hold ourselves to a high standard of effective practices in relation to child protection and we are committed to safeguarding and promoting the welfare of children. We expect all staff to share this commitment. Successful applicants will be subject to various background checks including, receipt of high quality references, proof of relevant qualifications, identification and police checks, including overseas checks.

Job Purpose:

- Provide proactive mental health services and respond to identified student needs by implementing a comprehensive school counseling program that promotes wellbeing and addresses the social/emotional development of all students.

Key Relationships (Internal and External):

Pastoral/Wellbeing Team, Teachers, Parents, Students, Community Service Providers

Key Accountability:

- **Individual Student Planning**
 - Provide individual and group counseling support to students with identified concerns
 - Help students identify and manage emotions
 - Support students with applying interpersonal skills
 - Facilitate and empower students to problem-solve daily challenges
- **Preventative and Responsive Services**
 - Advocate for student wellbeing
 - Liase with key partners such as school designated leads and community service providers
 - Collect and analyze data to guide program direction and emphasis
 - Create and deliver social/ emotional programming for grade levels
- **System Support**
 - Consult and collaborate with parents, teachers and other educational/ community resources regarding students with identified concerns
 - Provide support, guidance and psychoeducation to teachers/ parents/ guardians
 - Maintain appropriate and confidential records
 - Participate in professional development activities to improve knowledge and skills
 - Coordinate with POS@Raha team

Person Specifications:

Education:

- Bachelor of Counseling or Psychology, with experience in a school setting
- Bachelor of Education and post graduate degree or Masters in School Mental Health Counseling, or related field.

Experience: 2 years minimum experience working with children/ young people in an educational setting.

Competencies:

- Knowledge of the full continuum of mental health care services, such as prevention and intervention.
- Thorough understanding of barriers to student learning and the use of counseling strategies to eliminate those barriers.
- Family and systems therapy is an asset.

Attributes:

- Enjoys working in an inclusive, diverse team and community
- Excellent communication skills
- Confident public speaker
- Solid time management skills
- Models a balanced approach to wellness

Acceptance and Approvals

Confirmed by Employee:

Signed:

Date:

Reviewed by Line Manager:

Signed:

Date: