



### **JOB DESCRIPTION: Teacher of English**

St James prides itself on providing a caring environment where students of all abilities can thrive. Many of our students go on to attend prestigious universities. We also strive to maintain small class sizes to ensure a strong support structure for each student.

The English Department at St James Senior Boys' School is seeking a qualified, committed, and inspiring teacher to contribute to the teaching and promotion of English from Year 7 to Year 13. We follow the AQA specification for GCSE English and the OCR specification for A-Level English.

#### **The successful candidate will be expected to:**

- Plan and deliver imaginative, well-structured lessons across all age and ability ranges, in line with the vision of the English Department and the wider school.
- Use data to monitor, support, and record student progress, identifying those who need extension or additional support.
- Communicate effectively with parents, including at Parent-Teacher Interviews and through regular updates.
- Attend Parent Teacher Interviews for the classes you teach.
- Contribute to departmental planning, the development of schemes of work, and the preparation of shared resources.
- Work collaboratively with colleagues and attend departmental meetings.
- Support students outside of lessons through clubs and societies, revision sessions, and encouragement to participate in external competitions.
- Integrate ICT effectively into teaching and promote independent learning.
- Engage in CPD and INSET opportunities and regularly review teaching performance independently and with the Head of Department.
- Assist in reviewing syllabi proposed by Awarding Bodies and ensure curriculum matches the syllabi.
- Help evaluate exam outcomes and assist in curriculum planning to ensure alignment with exam board specifications.
- Contribute to wider school life, including organising and participating in extra-curricular activities, including trips for all key stages, both in the UK and abroad.
- Undertake any additional comparable duties as required by the Headmaster.

#### **Safeguarding Statement**

St James Senior Boys' School is committed to safeguarding and promoting the welfare of children and young people. All teaching roles within the school are regarded as Regulated Activity. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).