

RECEPTION TEACHER – HOW TO APPLY

1. Download all information in the Application Pack from the TES, LDBS, Ealing or school website: stmarysschoolng.org
2. Complete the Application Form
3. Provide a supporting statement for your application describing how your experience has prepared you for the challenges of this position in a new school.
4. Send the application form and supporting statement to Jane Maqbool – Administrator, electronically to office@stmarysschoolng.org by 12 midday on Friday 21st May April 2021.
5. After shortlisting, those selected for interview will be notified.
6. Interviews will take place w/c 24th May 2021. Further instructions about the interview day activities will be sent to those selected.
7. On the interview day, you will be asked to sign your application form, provide confirmation of your qualifications, prove your identity and address and, where relevant, your right to work in the UK.

As part of the school's commitment to safeguarding, this post will be subject to an enhanced DBS disclosure.

Please contact Jane Mutch, Headteacher at head@stmarysschoolng.org , if you have any queries about this post.