

PERSON SPECIFICATION

Facilities Manager

Attributes	Essential	Desirable	Assessment Method
Qualifications	<ul style="list-style-type: none"> Degree or equivalent level qualification NEBOSH 	<ul style="list-style-type: none"> Facilities Management qualification 	<ul style="list-style-type: none"> A
Experience	<ul style="list-style-type: none"> Significant track record within a facilities role at a senior level Significant experience of working at middle or senior level, with evidence of impact Evidence of project and Contractor management Experience of controlling budgets Experience of managing capital and maintenance programmes Ability to write and adapt Health and Safety policies and procedures; and implement these in the workplace Maintain accurate inspection and maintenance records 	<ul style="list-style-type: none"> Previous experience in education sector role Understanding of the IT role within the education environment Relevant trade qualification 	<ul style="list-style-type: none"> A/I/R A/I/R A/I/R I/R I/R I/R I/R
Professional skills and abilities.	<ul style="list-style-type: none"> Capable of working under pressure and producing a consistently high standard of work. Able to work independently and as part of a team. 	<ul style="list-style-type: none"> An understanding of procurement frameworks 	<ul style="list-style-type: none"> I/R I/R I/R

	<ul style="list-style-type: none"> • Ability to integrate and to work as part of an established team. • Proven ability of project management and problem solving. • Willing to work flexibly and beyond the school day. • Excellent communication skills, with high levels of verbal and written proficiency • Strategic thinker, helping to inform school improvement priorities, and make them operational • Professionally and personally resilient • Working knowledge of Data Protection and GDPR. • Understands and takes personal responsibility for keeping children safe in education. 		<ul style="list-style-type: none"> • I/R • I/R • A/I/R • I/R • I/R • I/R • I/R
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A: application

I: interview

R: references

