



## Deputy SEND Coordinator (SENDCo)

**Position:** Deputy Special Educational Needs and Disabilities Coordinator (Deputy SENDCo)

**Location:** Kew House School, Brentford

**Contract Type:** Full Time, Permanent

**Salary:** Commensurate with experience

**Start Date:** September 2025

Are you an outstanding classroom practitioner with a passion for inclusive education? We are seeking a dedicated Deputy SENDCo to join our team and contribute to the strategic development and delivery of SEND provision across the school.

This is a great opportunity for someone who brings a proven track record of excellent teaching, with either experience in or a strong interest in SEND leadership. If you're committed to ensuring all learners can thrive — and ready to grow or extend your impact — we'd love to hear from you.

### Key Responsibilities

- Support the SENDCo in developing and implementing an effective SEND policy in line with national guidance.
- Assist in coordinating the day-to-day operation of SEND provision across the school.
- Contribute to leading the SEND team, supporting colleagues and working collaboratively with external professionals.
- Monitor and support the academic progress and wellbeing of students with SEND, using data to guide high-impact interventions.

- Champion inclusive, high-quality teaching and differentiated strategies in classrooms.
- Support the SENDCo in managing statutory duties, including EHCP applications, reviews, and multi-agency liaison.
- Maintain clear and accurate records of support plans and interventions.
- Take a proactive role in engaging families and promoting a shared commitment to each student's development.

### **Essential Criteria**

- Graduate with Qualified Teacher Status (QTS).
- An excellent track record of teaching, with clear evidence of impact on pupil progress and outcomes.
- Strong communication, interpersonal, and organisational skills.
- A reflective, child-centered practitioner with a commitment to continuous improvement.

### **Desirable Criteria**

- Experience in a SEND leadership or support role.
- NASENCo qualification, or a willingness to undertake it within an agreed timeframe.
- Understanding of a range of additional needs including SEMH, ASD, and specific learning difficulties.
- Experience of working with families and external agencies as part of a coordinated approach to SEND.
- NASENCo Award, or a willingness to study for the SENDCo NPQ.
- Knowledge of the SEND Code of Practice and inclusive classroom strategies — or a strong willingness to develop this through CPD.
- Ability to lead by example and support staff in meeting the needs of all learners.

Kew House School is committed to safeguarding and promoting the welfare of children and young people. All post holders are subject to a satisfactory enhanced DBS check.