# JOB DESCRIPTION

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| **JOB TITLE** | Pastoral Support Worker | **GRADE** |
| **RESPONSIBLE TO/FOR** | See Organisation Structure | **5** |

**BASIC JOB PURPOSE**  To deliver behaviour support across the school, working as part of the pastoral team. In addition to promote good or better welfare and attendance for all students.

**MAIN RESPONSIBILITIES**

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| **1** | To support all staff in the monitoring of day-to-day behaviour around the school site |
| **2** | Assist with the creation and implementation of Individual Behaviour Plans |
| **3** | To implement behaviour modification interventions specific to issues raised by pastoral staff and/or subject teachers |
| **4** | To work with the pastoral team to liaise with external agencies |
| **5** | Establish constructive relationships with students and interact with them according to individual needs |
| **6** | To maintain and develop effective record systems to track the behaviour of all students across the school |
| **7** | Provide feedback to students, parents and staff in relation to progress against Individual Behaviour Plans |
| **8** | To hold break and lunchtime detentions and play a part in the duty system generally |
| **9** | To make sure that internal isolation runs smoothly ensuring students attend and complete appropriate work |
| **10** | To contribute to the wider life of the academy, including by being visible around the academy, particularly outside of lessons, undertaking duties and participating in a range of extra-curricular activities and events. |
| Notwithstanding the detail in this job description, the jobholder will undertake such work as may be determined as necessary by the MAT. | |

Signed: ……………………………………… Job Holder Date: ………………………

Signed: ……………………………………… Headteacher Date: ………………………