



JOB DESCRIPTION

Counselor - Primary School	
Reports To: Primary Principal and Vice Principal	Department: Academic Department
Location: Casablanca, Morocco	Status: Full Time

Position Summary:

The Primary School Counselor is mainly responsible for supporting the social, emotional, and behavioral development of our primary school students and works collaboratively with students, families, and staff to promote a safe, respectful, and inclusive learning environment. This role includes providing individual and small group counseling, consulting with teachers and parents, and delivering in-class lessons that foster emotional intelligence, healthy relationships, and responsible digital behavior. As a key member of the Student Support Team, the Primary School Counselor serves as a bridge between students, teachers, and parents, ensuring that every child at GWA feels seen, heard, and protected.

Supervisory Responsibilities:

None

Travel Requirements:

None

Key Responsibilities:

1. Direct Student Support:
 - Social-Emotional Learning (SEL): Design and deliver engaging, age-appropriate whole-class lessons that focus on empathy, resilience, and a deep awareness of self-regulation techniques.
 - Small-Group Counseling: Facilitate targeted intervention groups for students dealing with common developmental challenges (e.g., social skills, grief, or transitions).
 - Individual Counseling: Provide short-term individual support for students to address immediate social or emotional barriers to learning.
 - Responsive Care: Maintain a flexible schedule to respond to student crises or immediate emotional needs as they arise.



2. Positive Behavior & School Culture
 - PBIS Leadership: Support whole-school programs aligned with Positive Behavior Support (PBS), ensuring a consistent and encouraging environment for all learners.
 - Behavioral Incentives: Manage and evolve systems of behavioral incentives that motivate students to meet community expectations.
 - Student Recognition: Oversee and coordinate systems to celebrate student character, including "Students of the Week" and the recognition of "Upstanders" during Primary School Assemblies.
 - Anti-Bullying: Implement school-wide anti-bullying techniques and restorative justice practices to promote a culture of kindness and courage.
3. Safety & Advocacy
 - Child Protection: Act as a primary resource for child protection services, ensuring all school and local safety protocols are strictly followed.
 - Digital Citizenship: Lead initiatives and workshops focused on Internet Safety, helping students navigate the digital world responsibly.
4. Collaborative Consultation
 - Teacher Partnership: Consult with classroom teachers to provide strategies for managing behavioral challenges and supporting inclusive classroom environments.
 - Parent Engagement: Conduct parent workshops and individual meetings to align home and school support systems.
 - Multidisciplinary Team: Collaborate with the learning support team and administration to develop comprehensive student success plans.
5. Other duties as assigned.

Education and Experience:

- A Master's degree in School Counseling, Psychology, or a related field is required.
- A minimum of 2 years of counseling experience in a primary school setting is required, preferably within an international or American-curriculum school.

Knowledge, Skills and Abilities:

- Demonstrate exceptional verbal and written communication skills.
- High level of flexibility and the ability to pivot in a fast-paced environment.
- Strong organizational skills for managing documentation, incentive tracking, and assembly schedules.



- A deep commitment to student confidentiality and ethical practice.
- Familiarity with online platforms and technology tools.
- Fluency in English is required; French or Arabic is an asset.
- Strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills, including the ability to communicate effectively with students, staff, and families.
- Previous international teaching or working experience in a multicultural environment is a plus.

Child Safeguarding and Protection Statement:

At George Washington Academy (GWA), we are fully committed to safeguarding and promoting the welfare of all our students. We believe every child has the right to feel safe, secure, valued, and respected, and we take our responsibility to protect and nurture them seriously.

We are dedicated to creating a caring, supportive, and inclusive environment where children can learn and thrive free from harm. Our safeguarding policies and procedures align with national legislation and statutory guidance, and we regularly review them to ensure best practices.

The GWA Child Safeguarding and Protection Policy is based on international law and on the United Nations Convention on the Rights of the Child, of which Morocco is a signatory.

Note:

This job description is intended to convey information essential to understanding the scope of the functions that this position may entail. It is not an exhaustive list of skills, efforts, duties, responsibilities or working conditions associated with it. Tasks and responsibilities are subject to change based on organizational needs.

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