

Job Description: Willow Dene Primary School  
 Specific Responsibility: Class Teacher  
 Job Description

### Job purpose including main duties and responsibilities

*In addition to the Conditions of Employment for teachers laid down in Part the School Teachers' Pay and Conditions document 2008, to provide strategic leadership and hold accountability for standards achieved within a given phase and quality order to:*

- Secure high quality teaching and learning, effective resources and improved achievement for all children
- Ensure that teaching is organised to meet the aims and objectives of the teaching and learning policy
- To demonstrate a consistently high standard of classroom management and practice and teach within the framework of the school policies and guidelines paying particular attention to equal opportunities and behaviour management

### Key Priorities for Willow Dene School

- Consistently and continuously raise achievements and standards
- Ensure all children access outstanding provision
- Secure effective partnerships with parents and the community

### Professional knowledge and understanding

- Remain up to date with developments within the school
- Have the skills and attributes of: Personal impact, adaptability, enthusiasm, integrity and commitment

### Securing accountability

- Develop a collaborative ethos which enables everyone to work to achieve common goals
- Ensure individual team accountabilities are clearly defined, understood and agreed. This includes planning, observing, reporting and assessment
- Ensure every child has access to high quality teaching and learning

### Key Accountabilities

Creating the future of Willow Dene School

- Working with the Governors and the Leadership Team to promote the vision, values of the school to pupils, staff, Governors, parents and the wider community
- To comply with and actively implement Children's Services and school policies regarding Health and Safety, Equal Opportunities, and Safeguarding
- Motivate others to work together well as a team in the best interest of children and families

### Teaching and learning

- Drive a continuous and consistent focus on pupils' achievement, using school assessment systems to monitor progress. This includes leading team meetings and moderation of standards
- Establish creative, responsive and effective approaches to teaching
- Monitor evaluate and review the effectiveness of teaching
- Create a culture and ethos of challenge and support where all pupils can achieve success and become engaged in their own learning
- Manage and organise the learning environment within the classroom to ensure it reflects the school's high standards
- Manage budgets to support the achievement of outstanding provision
- Use and integrate a range of technologies effectively and efficiently

#### **Developing self and working with others**

- Promote and maintain a culture of high expectations for self and others
- Ensure effective planning, allocation, support and evaluation of work of

#### **Strengthening community**

- Work with Governors and the Leadership team to strengthen and develop the ethos of the school, allowing this to influence and shape all areas of the school's work

#### **Data Protection**

- It is essential when working with computerised systems that you are completely aware of your responsibilities at all times under the Data Protection Act 1984 for the security, accuracy and significance of

#### **UPS**

- Teachers who have met the threshold standards and who are paid on the upper pay scale are expected to play a significant role in the life of the school; providing a role model for teaching and learning; making a

teams and individuals

- Regularly review own practice, set personal targets and take responsibility for own development, seeking advice and support from other leaders

- Ensure that planning is child centred and takes into account the diversity of individual children teaching and learning
- Create and maintain effective partnerships with parents to support and improve pupils' achievements and personal development
- Develop effective links with the community to extend the curriculum, enhance teaching and broaden learning opportunities
- Deliver a daily act of collective worship
- Maintain effective relationships and communications which underpin a professional learning community that enables everyone in the school to achieve

personal data held on such systems

### **Health and Safety**

- Ensuring the safety of all staff and pupils within class team by monitoring risk assessments, planned trips and visits and any school activities with a risk potential. This includes ensuring all staff within class team are aware of potential risk factors and school procedures for managing risk effectively

### **Safeguarding**

- To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the LA and school

distinctive contribution to the raising of pupil standards and contributing to the work of the wider team. They should take advantage of appropriate opportunities for professional development and use the outcomes effectively to improve children's learning

