



JOB DESCRIPTION

Date December 2018

Job title:

Learning Support Teacher

Reporting to:

Head of Learning Support

Department/School:

North Bridge House Prep School

Checks:

This post is subject to satisfactory DBS, overseas check(s) and references

The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School's Child Protection Officer/Designated Safeguarding Lead or to the Head or indeed to the Regional CEO so that a referral can be made accordingly to the relevant third party services.

Overview

An inspirational, enthusiastic and talented Learning Support Teacher who has the necessary skills to engage our young learners.

Responsibilities

- To plan, prepare and deliver effective intervention programs that meet the individual needs of our pupils and enable them to make progress.
- To record, monitor and feedback on pupil progress to class teachers, Head of Learning Support and parents.
- Running intervention classes for literacy and numeracy.
- Developing differentiated resources.
- To provide in-class support for pupils and teachers as required.
- Contribute to writing and reviewing pupil IEPs.
- To screen pupils for specific learning difficulties.
- In conjunction with the Head of Learning Support, to plan, prepare and deliver training workshops.
- To liaise with parents, teachers and other education professionals and specialists as appropriate to discuss pupils' needs and progress.
- To participate in continual professional development opportunities and maintain a good knowledge of current educational research.

Person Specification

- Qualified to degree level
- SPLD qualifications (OCR Level 5) and / or EAL experience.
- The ability to display a high level of confidentiality in the keeping of documents, lesson observation findings and professional decisions private at all times.
- Knowledge and understanding of dyslexia, specific learning difficulties and a range of special educational needs.
- Knowledge of current educational thinking, initiatives and issues.
- Knowledge of screening tools and intervention programs available to identify and support the learning needs of our pupils.
- Experience of raising attainment of pupils with dyslexia/SpLD.
- Commitment to regular and on-going professional development to establish outstanding classroom practice

This job description will be reviewed periodically and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.