ST MARY'S CHURCH OF ENGLAND PRIMARY SCHOOL

Person Specification: **Assistant Headteacher**

Criteria	Essential/ Desirable
Qualifications & Skills	
1. Qualified Teacher Status (QTS)	E
2. ICT literate with experience using ICT in managing pupil data; integral within teaching and learning	E
3. Evidence of continuing professional development	E
Experience & Knowledge	
4. Minimum of 4 years' experience teaching the Primary Curriculum in a state and/or Church of England school	E
5. Outstanding classroom practitioner well versed in the requirements for the age range	E
6. Able to engage children, setting clear learning intentions that match the needs of the children	E
7. Knowledge of planning, assessment, evaluation and target setting appropriate to the age group	E
8. Knowledge of a range of strategies to raise standards/pupil achievement	E
9. Able to demonstrate vision and strategic leadership of a core subject or phase	E
10. Ability to lead and support other staff in fulfilling their role within school	E
11. Experience of working with other schools and agencies to drive standards and achievement forward	E
12. Thorough understanding of safeguarding	E
Personal Qualities	
13. Ability to manage a workload with conflicting priorities	E
14. Proven ability to form and maintain good relationships with parents	E
15. Proven ability to take initiative and work independently of supervision	E
16. Willingness to take on appropriate delegated tasks relevant to the post, such as covering in the head's absence	E
17. Ability and willingness to contribute to Collective Worship Programme and to teach RE	E
18. Ability and willingness to contribute to the school's enrichment programme	E
19. Constructive, flexible and adaptable; enjoys working as part of a team	E

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20. Will actively support the relationship with the church and the Christian ethos of the school	E
21. Ability to learn from mistakes and take advice	E