YEWLANDS ACADEMY

Teacher of Geography

Recruitment Pack



A MEMBER OF WCAT

Dear Candidate

Thank you for expressing interest in the post of Teacher of Geography and for taking time to read the information provided. I hope that after reading this pack, you will be inspired to apply!

This is a key post in an academy where staff are determined to improve the life chances of our students

We seek to appoint staff with energy, passion, determination, creativity and ambition to continue and further develop this ethos.

This is an opportune time to join a talented staff team, working together to make rapid improvement and achieve excellence.

In return we offer opportunities of first class career development; accessing high quality CPD programmes.

The staff at Yewlands are talented, ambitious and determined to reach our goals If you are interested in joining us and would like to find out more about this post please contact us to arrange a visit to the Academy. For an informal discussion please contact Andy Kelly, Deputy Headteacher on 0114 232 9010 or email akelly@yewlandsacademy.org

Yours faithfully



Simon Winslow
Headteacher

METHOD OF APPLICATION
Teacher of Geography

1. Completed application form, ***no*** curriculum vitae to be returned

2. Statement in support of your application

   - maximum of two sides of A4

   - supporting statement to focus on:

     - Candidate's previous experience which will help in successfully meeting the requirements of this post
     - Essential skills and personal qualities identified in the person specification

3. Telephone enquiries and informal discussion to Andy Kelly, Deputy Headteacher

4. Application returned to:

   Mrs C Wall
   Office Manager
   Yewlands Academy
   Creswick Lane
   Grenoside
   Sheffield
   S35 8NN

5. Closing date: **24 November 2017**

6. Interview date: **TBC**

7. Expenses: Reasonable out of pocket expenses will be met for candidates invited for interview

8. Interviews: Candidates invited for interview will

   a. Have the opportunity to visit the Academy, meeting students, staff and governors
   b. Be expected to teach a lesson
   c. Have a formal individual session with a selection panel

JOB DESCRIPTION

Job Title: Teacher of Geography

Scale: MPS/UPS

Responsible to: Head of Humanities/Geography

Responsible for: Teaching Geography across the age and ability ranges
Pastoral care of a form group

Your responsibilities will be grouped in five areas of management:

1. Managing Policy
2. Managing Learning
3. Managing People
4. Managing Resources
5. Managing Student Welfare

1. Managing Policy

- contribute to the review, evaluation and development of Academy and Geography policies
- assist in the monitoring of the effectiveness of Academy and Geography policies and systems
- ensure the implementation of relevant aspects of the Academy development plan
- contribute to the consistent work of the Academy

2. Managing Learning

- be responsible for the academic and pastoral care and guidance of students in assigned teaching groups
- have knowledge and understanding of any statutory curriculum requirements for the teaching group and the requirements for the assessment, recording and reporting of students' attainment and progress
- have knowledge and understanding of the characteristics of high quality teaching and work with teachers to develop strategies for improving and sustaining high standards of achievement for all students
- use comparative data, together with information about students' prior attainment and attendance, to set targets for improvement in a consistent manner

- liaise with Head of Department and other subject teachers on academic progress
- monitor attendance and punctuality and provide information as appropriate to line manager
- have knowledge and understanding of the relationship of Geography to the curriculum as a whole

3. Managing People

- achieve constructive working relationships with students in each year group to ensure maximum achievement
- maintain an effective record keeping system
- work with the SENCO and any other staff with special educational needs expertise, to ensure that statutory Student Support Plans are used in subject areas and work is matched to students' needs
- attend departmental meetings and with other agencies as required

4. Managing Resources

- maintain existing resources and explore opportunities to develop or incorporate new resources from a wide range of sources inside and outside the Academy
- ensure teaching classrooms create an effective and stimulating learning environment for the students

5. Managing Student Welfare

As a form tutor at Yewlands Academy you have a responsibility to:

- carry out the duties of a form tutor and oversee the academic and pastoral welfare of your form members
- keep accurate daily registers
- monitor the attendance and punctuality of the tutor group including taking follow-up action after an absence
- liaise with Heads of Year and subject staff as appropriate
- contribute to assemblies and activities

6. Other:

As may be reasonably required in agreement with the Headteacher.

PERSON SPECIFICATION

POST: Teacher of Geography

Minimum Essential Requirements	Method of Assessment
Qualifications	
Qualified Teacher Status	Application form, certificates
Graduate/Degree	Application form, certificates
Ability to teach your subject specialism to GCSE level	Application form, certificates
Skills/Knowledge	
Ability to lead subject specific initiatives of the Academy	Supporting letter, references
Ability to work in a team	Supporting statement, references
Ability to motivate students of all ability levels and convey enthusiasm for your subject specialism	Supporting statement, references
Ability to employ a range of resources and teaching and learning strategies encouraging differentiated learning	Supporting statement, references
Good ICT skills	Supporting statement, references
Good understanding of data relevant to Key Stages and awareness of the effectiveness of interventions	Supporting statement, references
Experience	
Knowledge and understanding of National Curriculum for your subject specialism agreed syllabus	Application form, supporting statement, interview
Experience of teaching students of all abilities at KS3 and KS4 (KS5 desirable)	Application form
Successful classroom practitioner	Interview, references
Active involvement in the promotion of equal opportunities	References
Attributes	
Ambition and the desire to be a leader of the future	Assessment process
Energy, imagination and personal commitment	Interview, assessment process
Initiative	Assessment process
Co-operative/collaborative style of working	References, assessment process

