Temporary Class Teacher

Candidate Information Pack

Halewood Church of England Primary School

Train up a child in the way that they should go and when they are old, they shall not depart from it.
Proverbs 22:6

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www.halewoodcofe.co.uk
Headteacher: Mr Dave Catt

About Liverpool Diocesan Schools Trust

We believe

Jesus said, 'Let the children come to me.' (Mt 19).

We believe that we are fulfilling this command when we enable children of all faiths and none to flourish in our schools. The Liverpool Diocesan Schools Trust (LDST) has an important role to play in improving the attainment of pupils across the Diocesan region.

What is our Purpose?

Working together with our school communities, providing an excellent education and life-enhancing relationships with the Christian faith and Jesus Christ.

We do this through:

- Being a family of schools that is committed to well-being and supporting each other, so that all children, learners and staff across our Trust, flourish.
- Connecting with each other to share practice and provide an excellent education that is built on distinctly Christian values.
- A commitment to inclusion, ensuring that all learners thrive through an education that teaches wisdom, instils hope, nurtures community, and embeds dignity and respect.
- Strong bonds of collaboration, innovative approaches to education and a shared purpose amongst schools, families, and communities.

What is our vision?

As a Diocesan Trust, our Christian values are intrinsically linked to our commitment to provide an innovative, high quality education, so that children

and learners make excellent progress and fulfil their academic potential, by ensuring that:

- We live out our **Christian values** to **develop future citizens** who can contribute positively to a caring, compassionate nation.
- We share a Trust-wide commitment to providing an **education** that enables children and learners to **flourish and achieve** - academically spiritually, morally, socially, culturally, physically.
- We celebrate **diversity**, **address inequality**, **overcome disadvantage** and **raise aspirations** so that learners can achieve their **highest academic potential**.
- Access to an **inspirational curriculum** and **excellent teaching** enables our children to acquire a **deep body of knowledge** and a zest for **life-long learning.**
- Our schools can thrive under outstanding **local leadership**, accountable to the Executive team and Board of Directors.
- We identify **talents** and provide opportunities for **staff** to develop, pursue career developments and contribute significantly to **wider improvements**
- We maintain a strong emphasis on **safeguarding** and the **mental health and well-being** of all our pupils and staff.
- Our schools are self-sustaining, **inclusive learning communities** of professionals who **connect and collaborate** to **share best practice** and **innovative approaches rooted in informed evidence.**

Our Core Values

We value Difference

We are respectful of the:

- **Uniqueness** of each individual school
- **Differences** within each school and community

We value Local

- Providing aligned support and central services to empower local leaders to make local decisions that meet the needs of the local communities

We value Collaboration

- We value the opportunities to **collaborate** and work as a **team** to improve outcomes across our Trust

We value Inclusion

- We welcome **all** and are committed to ensuring that **each pupil** receives an educational experience related to their **own** personal gifts or needs
- We celebrate **diversity** and the individual talents of our pupils and staff

We welcome pupils and staff of all faiths and none.

We are a fully inclusive organisation and encourage applications from individuals from minority communities.

About Halewood Church of England Primary School

At Halewood C of E Primary School, we serve the community by providing a happy, secure, and caring Christian environment where all are valued and respected. We believe in the uniqueness of the individual and recognise the diversity and range of contributions that each can make. We aim to provide for the spiritual, emotional, physical, mental, and social, development of the whole child; this includes a growth in knowledge and understanding of self, and the world in which we live. We seek to foster self-esteem and a sense of responsibility to others and the world around. In all that we do we endeavour to provide a high quality of education within a creative, stimulating, encouraging and mutually supportive environment where children are enabled to develop the skills they require for living.

Halewood C of E Primary is a popular and successful school. As a Church of England school, our Christian values, underpin all that we do, and we have close links with two local churches. We joined LDST in October 2017 to deepen these links and to continue to improve the education we provide to our children. We are very proud to have been judged Good with Outstanding features in our latest Ofsted inspection. Our staff are committed to raising standards for all pupils. They pride themselves in working effectively together, and in partnership with parents, to provide a caring and supportive learning environment.

We want children to enjoy their education and develop an enthusiasm for learning and so have designed a curriculum that allows children to become confident and fluent with powerful knowledge and vocabulary, as well as providing a wealth of opportunities to develop their strengths and talents. Children are taught in such a way that they acquire knowledge that they can take with them for the rest of their lives, knowledge that they can use when articulating themselves, or when reading and solving problems. Challenging opportunities to apply knowledge are embedded throughout our curriculum. Progressively planned learning enables children to constantly apply prior knowledge and build upon it.

We are proud of our school and encourage you to visit our website and X/Twitter page to further help you with the application and get a further feel for our school community.

www.halewoodcofe.co.uk @halewoodcofe

Letter from the Headteacher

Dear Applicants,

Halewood CofE Primary School are looking to appoint a class teacher on a fixed term basis for the academic year 2024,2025. This is a great opportunity to join a wonderful school community and to work alongside the very best staff, parents and children. Our Christian vision is *Train up a child in the way they should go and when they are old, they will not depart from it* (Proverbs 22:6). This shapes every decision we take as a school. Our Christian values permeate across school and shape how we behave towards one another: friendship, forgiveness, hope, thankfulness, perseverance, and responsibility. We teach children the importance of loving their neighbour as God loves us; this is something that all staff model to children every day. We aspire for all our children to leave Halewood C of E Primary with our Christian values at the core of who they are, so that they can make a positive difference to world. We are looking for an outstanding individual who will provide the very best teaching to our children, with a nurturing and caring approach that aligns with our Christian values. This role offers an exciting prospect for an outstanding practitioner to take full advantage of the unique opportunities that our school brings and to make a significant impact on improving the education of all the children we serve. In return, we can offer you:

- A supportive Senior Leadership Team and Governing Body
- An extensive CPD development programme
- Well behaved and motivated children
- A happy positive environment
- A committed and caring staff team
- A well-resourced teaching and learning environment
- An iPad and MacBook Pro teacher package

If you are interested in finding out more, please don't hesitate to contact us.

Yours sincerely,
Dave Catt
Headteacher

Job Description

Title: Class Teacher (fixed term)

Salary: £30,000.00 - £46,525.00

Hours: Full Time

Accountable to: Headteacher

Location: Halewood C of E Primary School

Job Purpose: To be responsible for effective teaching and learning of general subjects, in accordance with the School Teachers Professional Standards, as well as pastoral and administrative duties in respect of pupils in the class and responsibilities in the school as detailed below.

The postholder:

- Is responsible for the supervision of the work of teaching assistants based in the class.
- Interacts on a professional level with colleagues and seeks to establish and maintain productive relationship with them in order to promote mutual understanding of subjects in the school curriculum with the aim of improving the quality of teaching and learning in the school.

Duties

- Carry out duties of a class teacher as defined in the current National Conditions of Service document.
- Be responsible to the Headteacher for the education, welfare and development of groups of children.

Knowledge and Understanding

- Have excellent knowledge of the National Curriculum.
- Be familiar with school systems and structures, including the Health and Safety and Child Protection/Safeguarding policies.
- Understand and know how national, local comparative and school data, including National Curriculum test data can be used in professional and school development.

Planning, teaching and class management

- Plan and deliver, with regard for the school's aims, own policies and schemes of work, the teaching programme for all children within the class.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge demonstrating a commitment to high achievement for all.
- Identify needs of individuals and groups within the class making effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.

- Monitor and intervene when teaching to ensure sound learning and good behaviour and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching techniques to keep all pupils engaged and to give every child the opportunity to reach their potential.
- Promote students' self-confidence and learner independence.
- Create and manage a caring, supportive, purposeful and stimulating Environment, which is conducive to children's learning, using a variety of teaching and learning styles keeping all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with SEND.
- Evaluate your own teaching critically to improve effectiveness.
- Has the ability to provide enjoyable, high quality and effective teaching and learning opportunities within a stimulating learning environment.

Monitoring, assessment, recording, reporting and accountability

- Assess and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Provide pupils with constructive feedback that moves learning on.
- Set regular, ambitious yet achievable targets for the children, building on prior attainment.
- Provide reports on individual progress to the Headteacher and parents as required.
- Liaise with parents in one-to-one meetings and Parent Evenings, providing reports on individual progress to the Headteacher, Phase Leader, SENDCO and parents, as requested.

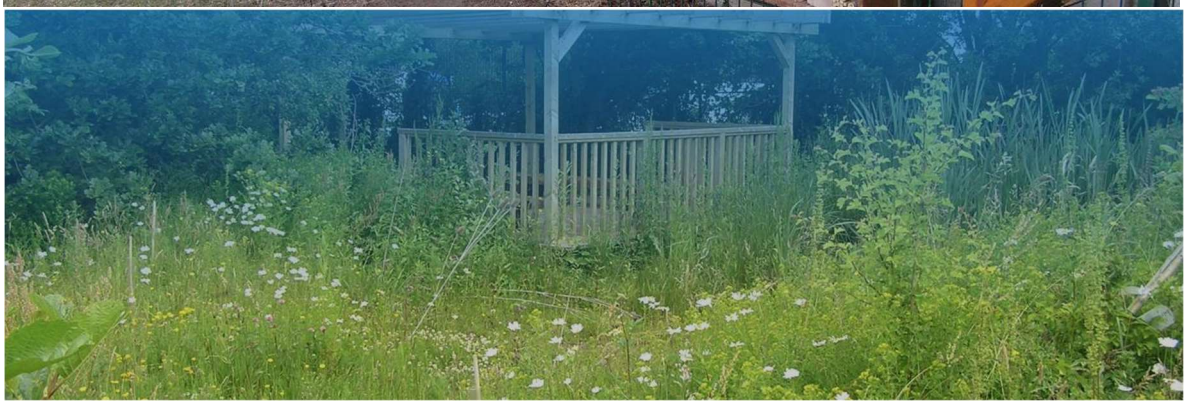
Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents and set a good example through presentation and personal and professional conduct.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.
- Participate in duty rotas, including taking collective worship
- Actively engage with whole school developments thereby developing your own practice.
- Participate in staff meetings as required.
- Ensure that school policies are reflected in daily practice.
- Participate in the school's arrangements for appraisal and other professional development activities.
- Safeguard the health and safety of all children.
- Contribute to the wider life of the school.
- Be committed to uphold the Christian ethos of the school.

Improving student behaviour, enjoyment, participation and safety
For all the students you teach you will:

- Help build constructive, respectful relationships
- Promote tolerance and mutual respect
- Act as a positive professional role model
- Celebrate their successes
- Seek and use student voice to inform practice
- Implement school safeguarding measures and processes: know and follow school child protection reporting procedures
- Take first line responsibility for student discipline
- Use school reward and sanction systems consistently and professionally
- Support our partnership with parents/carers, involving them in their child's learning
- Ensure that there is a safe learning environment in which risks are properly assessed

Liverpool Diocesan Schools Trust is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references, online checks, Enhanced DBS, and Barred List checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended in 2013 & 2020) and shortlisted candidates will be required to disclose any relevant criminal history prior to interview. Candidates must also be able to demonstrate their Right to Work in the United Kingdom.



Person Specification – Temporary Class Teacher

Halewood C of E Primary School	Essential (E) or Desirable (D)
Skills	
• Be a successful and inspiring teacher	E
• Promote the school's aims positively, and use effective strategies to promote behaviour for learning	E
• Show commitment to the personal welfare and safeguarding of children	E
• Support school improvement	E
• Establish and develop close relationships with parents, governors and the community	E
• Communicate effectively (both orally and in writing) to a variety of audiences	E
• Create a happy, challenging and effective learning environment and set excellent standards of behaviour	E
• Demonstrate a willingness to lead/support in extra-curricular activities e.g. music, sport, ICT	E
• Demonstrate experiences of leading a curriculum area	D
• Ability to analyse and interpret data	E
Qualifications and Experience	
• Hold Qualified Teacher Status	E
• Evidence of further study and commitment to further professional development	D
• Experience in all key stages	D

Halewood C of E Primary School	Essential (E) or Desirable (D)
Knowledge and Understanding • Comprehensive knowledge of National Curriculum requirements at the appropriate key stage • Teach RE in accordance with the Trust Deed of school • Display outstanding classroom practice which challenges and inspires • Monitor, assess, record and report on pupils' progress • Understand the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection • Develop positive links necessary within school and with all its stakeholders • Show a commitment to achieving and sustaining high standards • Have a god working knowledge of the theory and practice of providing effectively for the personalised learning needs of all children (e.g. classroom organisation and learning strategies)	**E** **E** **E** **E** **E** **E** **E** **E**
Professional Values and Practice • High levels of energy and willingness to go the extra mile • Positive attitude • Commitment & Enthusiasm • A team player and the ability to support and work within a team • Able to motivate self and others; Calm / supportive / caring • Well-organised & approachable • Ability to inspire others and excited by new challenges • Be committed to personal development • Demonstrate willingness to contribute to others areas of school life • Create a safe learning environment and be a model of good relationships • Sympathy for Christian ethos of school • Evidence of current church involvement • Working in partnership with parents	**E** **E** **E** **E** **E** **E** **E** **E** **E** **E** **E** **E** **D** **E**

How to Apply

Application Process

The application process for this role is a 2-stage process:

- Application form
- Lesson observation and formal Interview

To be considered for this role you must complete the LDST application form. We are unable to accept CV applications, or applications from agencies.

Once the closing date has been reached all applications will be reviewed. The candidates who best demonstrate the skills listed in the person specification in their application will be invited to interview.

To ask any questions, or to submit your completed application form, please email david.catt@ldst.org.uk or call 0151 487 5673.

LDST reserves the right not to progress candidates to the next stage of the process, or not to appoint to the role if candidates fail to demonstrate the essential criteria in the person specification.

Applicants from overseas are advised to obtain an overseas criminal check before they apply for a visa as the post is in the education sector.

Closing Date: 12pm Thursday 27th June 2024
Shortlisting: Friday 28th June 2024
Interview and Observation Date: Monday 1st July 2024
Start Date of Post: 1st September 2024

We will be hosting 2 visit dates:

Wednesday 19th June 1.30pm
Friday 21st June 3.30pm

If you would like to arrange a school visit, please contact the school office on 0151 487 5673 or via email – halewoodce@knowsley.gov.uk

LDST
Liverpool Diocesan Schools Trust

Our Trust Prayer

Heavenly Father,
Let peace, friendship and love grow in our schools.
Send the Holy Spirit to give
excellence to our learning
love to our actions and
joy to our worship.
Guide us to help others,
so that we may all
Learn, Love and Achieve, Together with Jesus.
Amen