

## **JOB DESCRIPTION**

### **Science Teacher**

#### **Promote and exemplify the School Mission:**

'To inspire each child with a love of learning and prepare them for a fulfilling future.'

#### **Promote the School Values:**

- A warm family atmosphere
- The pursuit of excellence
- A generosity of heart
- A robust vitality

#### **1. Purpose of the job**

- To teach Science to Years 5 to 8, to include preparing pupils for senior school examinations.
- To deliver high quality lessons and facilitate practical work which meet the needs of all the children and develop each individual's enthusiasm and talent.
- To teach a second subject or Games, if appropriate.
- To be a Form Teacher as required.
- Involvement in sport and co-curricular activities, according to strengths.

#### **2. Relationships (including accountability)**

- The post holder reports to the Head of Science, Academic Deputy Head and the Senior Deputy / Head of Pastoral.
- The post holder seeks to establish professional working relationships with colleagues and parents.
- To lead, organise and direct support staff within the laboratory/classroom as required.
- Able to forge links with other independent and maintained schools and create local initiatives within the community.
- To participate in arrangements for appraisal and professional development, including working with assigned Staff Appraisal (SAL) and Personal Development Leaders (PDL).

#### **3. Duties & responsibilities**

##### **As a specialist subject teacher:**

- Teach Science to Years 5 to 8 in a stimulating and caring environment, upholding educational values as captured in the School mission and values, according to the ability of pupils and the desired learning outcomes, whilst taking into account the potential risks and safety of the pupils in the laboratories.
- Ensure that all pupils are appropriately challenged, make strong progress and are enthused and inspired by their Science lessons through the effective deployment of a range of creative, innovative and multi-sensory teaching methods.

- Plan and provide an inspirational and motivating learning environment in accordance with department schemes of work, incorporating National Curriculum attainment targets where appropriate.
- Communicate clear learning objectives and expectations to pupils, with appropriate tasks for different classes, groups and individuals.
- Keep up-to-date with preparation and marking, using informative assessment which guides and encourages pupils and feeds into future planning / teaching.
- To be sensitive to the needs of the pupils.
- Assist pupils with target setting and promote their personal development.
- Manage assessments to support pupil progress, assessing and recording effort and attainment.
- Develop clear lines of communication and co-operation with parents.
- Report to parents on development, progress and attainment of pupils and attend all parent evenings and curriculum evenings as required.
- Maintaining good order and discipline among pupils (whether on duty or not) and safeguarding their health and safety both on School premises and when authorised to be in charge of them outside School.
- Undertake responsibility for specific areas within the department as identified by the Head of Science.
- Function within a departmental budget, assisting the Head of Science with planning, recording and reviewing expenditure as appropriate.
- To develop use of ICT in administration, teaching, pupils' learning and personal professional development.
- To be responsible for the care and safety of departmental equipment and other such classroom equipment as required.

**General:**

- Assisting with other supervision and covering for absent colleagues when required.
- Participating in staff meetings, attending assemblies and additional School functions as agreed with the Head.
- To have a role within House activities e.g. pastoral, assemblies, competitions, etc. as required.
- Co-curricular involvement and initiatives according to particular strengths.
- Reappraising professional performance, participating in training courses and keeping informed of current legislation and best practice.
- To ensure punctuality and example in attitude, manners and dress at all times.
- To maintain high day-to-day standards of dress, punctuality and presentation of pupils.
- To be familiar with and work within the required Health and Safety standards as laid out in the School's policy and administered through the Bursar (Health and Safety Officer).

**4. Safeguarding Children**

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons, for whom s/he is responsible, or with whom s/he comes into contact, will be to adhere to and ensure compliance with the School's Child Protection Policy Statement at all times. If in the course of carrying out their duties, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school s/he must report any concerns to one of the School's Designated Safeguarding Leads or to the Headmaster.

This job description is not intended to be all embracing and the post holder shall be required to carry out other duties as necessary and required, commensurate with training and experience.