

## ART TEACHER JOB DESCRIPTION

<b>Job Title :</b>	Specialist Art Teacher
<b>Line Manager:</b>	Head of Art and Design/ Head of Creative Arts Faculty

### Purpose of Job

Subject teachers are responsible for maximising the academic progress of the students they teach, working with colleagues to participate fully in the development of the department. Subject teachers promote a positive, purposeful and professional working atmosphere that encourages cooperation and challenge, whilst valuing the contribution that individuals make to the success of the department.

### Duties and Responsibilities

#### Overall Responsibilities

- Encourage high standards in all aspects of school life, particularly in student progress
- Contribute to the effective and efficient running of the school
- Promote a school culture which is positive, purposeful and professional
- Support and motivate students, teachers and other school employees
- Encourage consultation, review and improvement

#### Teaching and Learning Responsibilities

- Plan and prepare well-structured, clearly presented lessons appropriate to the abilities of all students and the syllabus being taught
- Make sure that the classroom is a stimulating environment that facilitates learning
- Generate enthusiasm for the subject being taught and inspire all students to work to their potential
- Liaise with the Head of Department and Learning Support where a student may have special educational needs and with the form tutor and Head of House if a student is experiencing pastoral difficulties
- Promote high standards of behaviour by encouraging a positive, proactive approach to study and build productive relationships with students
- Set homework according to policy and pertinent to the student's ability and wider workload
- Promote high standards of organisation
- Be punctual to lessons
- Promote high standards in the use of English as the common language and help develop English for Academic Progress
- Provide high quality, accurate, constructive and targeted information to parents at parents' evenings, in subject reports, incidental meetings and communications
- Assess, record and monitor the progress of all students according to faculty guidelines in order to provide accurate information to parents in a variety of forms, as and when necessary
- Maintain materials and resources as needed

#### Responsibilities to the Department and School

- Be respectful of the needs of colleagues and the department with regards to cooperation, collegiality, deadlines and team cohesion

- Participate positively in departmental meetings, follow policies and generally contributing to the effective and efficient running of the department
- Promote professional dialogue, share ideas about teaching and learning and support other teachers in developing good practice and new approaches and initiatives
- Take part in, and contribute to, INSET activities offered in the department and by the school
- Enthusiastically contribute to cross-curricular links and initiatives, and Leadership in Action activities
- Be involved in new responsibilities within the department as part of an ongoing process of professional development
- Keep up to date with developments in the subject, and in education generally

#### **Other Responsibilities**

- Undertake other reasonable duties as requested by the Head of Department, Head of Faculty or members of the Senior Leadership Team and any duties that the Head Master deems necessary for the effective operation of the school

#### **Requirements**

- Appropriate degree, with UK PGCE, or other teaching qualification giving QTS
- Minimum three years' teaching experience
- Familiarity with the national curriculum of England (plus IGCSE/GCSE and/or A Levels as appropriate)
- Passion for teaching and commitment to educating the whole child
- A high level of professionalism and consideration of the well-being of children
- Recent and consistent involvement in extracurricular activities
- Respect for all members of a school community, irrespective of position, gender, age and ethnic background
- Previous experience working with students for whom English is not their first language
- A positive and solution-focused attitude to working life
- Acceptable police checks (or equivalent) from the country of origin and from all other countries in which the applicant has worked and no question regarding suitability to work with children
- Appropriate references from current and previous employer, corroborated by personal phone calls made to each referee

Education is an ever-changing service and all staff are expected to participate constructively in school activities and to adopt a flexible approach to their work. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The post holder will be expected to comply with any reasonable request from the line manager to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff, and will be reviewed annually during the appraisal process, and will be varied in the light of the business needs of the school.

## **JOB SPECIFICATION**

### **Art Teacher**

#### **The Creative and Performing Arts Faculty**

The Creative and Performing Arts Faculty currently consists of art, music, design technology and drama. The faculty currently consists of 14 members of staff in total, with four technicians. All departments deliver Cambridge International Examinations at IGCSE, AS and A Level. The faculty is housed in a purpose-built centre accommodating art, music, drama and design technology. This spacious and modern building offers bespoke Sixth Form art studios, ceramics department, photographic darkroom, life drawing studio and art gallery. Creative design thinking is promoted through versatile 'maker spaces' shared with fine art, photography, design technology, graphics and textiles alongside state-of-the-art performance areas for drama and music.

#### **Desirable Teaching Experience**

- Experience of teaching the English national curriculum, IGCSE and A Level Art and Design
- Experience of, or a desire to teach illustration, photography or printing at GCSE, IGCSE or A Level
- Experience of teaching Prep Phase (year 6 -8) and a willingness to teach art and design across all three phases of the Upper School.

#### **Desirable skills and attributes**

- A passion for the teaching of art and sharing this enthusiasm with colleagues and students
- A history of outstanding teaching practice across each of the phases of the Upper School (years 6-13) or equivalent
- Ability to plan innovative schemes of work and lessons to meet the needs of all learners, challenging them to make continuous improvement
- To contribute to Leadership In Action programme, through delivery of extracurricular classes, related to primary subject and/or additional skill sets
- To support the Head of Department in establishing a clear, shared vision and ethos for the subject
- Knowledge of Assessment for Learning strategies to adjust teaching and develop a positive dialogue for progress with students