



## Person Specification – Teaching Assistant, Level 1 Grade 2

| Selection Criteria  | Method of Assessment       | Essential |
|---|----------------------------|-----------|
| <b>At the shortlisting stage, the criteria as stated below will be applied. Applicants must use concrete examples to indicate how they fulfill the criteria listed below.</b> |                            |           |
| <b>1 Experience</b>   |                            |           |
| 1.1 Experience of working with children of primary school age in a school setting   | Application form/Interview | √         |
| <b>2 Qualifications/Training</b>  |                            |           |
| <b>The successful candidate will:</b>   |                            |           |
| 2.1 Possess excellent numeracy/literacy skills (at a level equivalent to at least NQF Level 2)  | Application form/Interview | √         |
| <b>3 Knowledge &amp; Skills</b>   |                            |           |
| 3.1 Ability to relate well to children and adults   | Interview                  | √         |
| 3.2 Excellent Literacy and mathematical skills  | Application form/Interview |           |
| 3.3 Ability to work as a part of a team   | Application form/Interview | √         |
| 3.4 An understanding of the role of Teaching Assistant and other professionals working in the classroom   | Application form/Interview | √         |
| 3.5 Ability to use relevant ICT   | Application form/Interview | √         |
| 3.6 Understanding of national/foundation stage curriculum   | Application form/Interview | √         |
| 3.7 Basic understanding of child development and learning   | Application form/Interview | √         |
| 3.8 Willingness to undertake minor first aid training as appropriate  | Application form/Interview | √         |



| <b>4 Personal Style &amp; Behaviour</b>  |                            |   |
|--|----------------------------|---|
| <b>The successful candidate will have:</b>   |                            |   |
| 4.1 Tact and diplomacy in all interpersonal relationships with the public, pupils and colleagues at work                   | Interview                  | √ |
| 4.2 Self-motivation and personal drive to complete tasks to the required timescales and quality standards                  | Application form/Interview | √ |
| 4.3 The flexibility to adapt to changing workloads, demands and new school challenges                                      | Application form/Interview | √ |
| 4.4 Personal commitment to ensure that services are equally accessible and appropriate to meet the diverse needs of pupils | Application form/Interview | √ |
| 4.5 Personal commitment to continuous self-development   | Application form/Interview | √ |
| 4.7 Personal commitment to the school's professional standards, including dress code as appropriate                        | Interview                  | √ |
| <b>5 References</b>  |                            |   |
| 5.1 Positive recommendation(s) in 2 professional references  |                            | √ |
| 5.2 DBS clearance/no adverse outcomes from the DBS check   |                            | √ |