



JOB DESCRIPTION

Job title:	Teacher of Physical Education and Games with responsibility for Rugby.
Grade:	Dependent on experience. TLR2A is awarded for this position which cannot be held in conjunction with another responsibility allowance.
Purpose of the job:	To provide high quality learning opportunities in PE & Games that enable students to achieve the highest possible standards. Participate in activities in support of the aims of the school. Be a form tutor to a group of students, having an overview of their care and academic progress.
Responsible to:	Subject Leader for Physical Education and Games

PRINCIPAL RESPONSIBILITIES

TEACHING

- Convey enthusiasm, energy and passion for Physical Education & Games to inspire students to develop a love of learning.
- Use a variety of teaching methods, differentiated to meet the needs of individual students, in order to stretch and challenge each student.
- Ensure that cross-curricular ICT, Literacy and Numeracy are reflected in the teaching and learning experience of students.
- Set and mark homework in accordance with school policy and the homework timetable.
- Set and maintain high standards of student work in the classroom. Inform the Subject Leader of any student whose work is exceptional or giving cause for concern.
- Modify teaching for students with Special Educational Needs, and work with any Teaching Assistant in order to maximise student progress.
- Ensure students work and behave well in class and deal with unsatisfactory work or behaviour in accordance with school policy.
- Maintain a stimulating learning environment. Keep classrooms tidy and arrange for appropriate displays of students' work.

RUGBY

- To manage/coach teams across all key stages.
- To be responsible for the overall administration of Rugby at King's in accordance with agreed School policies. To establish a Development Plan for the overall infrastructure of School and House Rugby to cover performance, coaching and facilities at all levels.
- To assume responsibility for the administration of all Rugby fixtures, appointment of referees, coordination of all transport arrangements and the organisation of hosting visiting teams. To organise appropriate training programmes and manage the pre-season programme. A commitment to an extensive fixture list requiring attendance at games and training after school and Saturday mornings of the winter term.

- To ensure a coordinated approach to Rugby Development Foundation, participation, performance and excellence through the support of associated bodies and PE staff in all sections of the school.
- Represent the School at County and District meetings.
- To review and recommend budgets for the Rugby programme. To create sponsorship, grant aid, revenue projects and make bids in conjunction with appropriate staff and parents through the Rugby Support Group.
- Assist in organising RFU coaching and refereeing qualifications throughout Key Stages and abilities.
- The personal development and pastoral care of pupils.

ASSESSMENT

- Assess student work in accordance with statutory requirements, school policy and examination board requirements.
- Use agreed subject assessments to diagnose student strengths and areas for development, planning subsequent teaching accordingly.
- Maintain a record of student attainments.
- Use data to monitor student progress, provide support and guidance to ensure that no boy falls behind.
- Write reports on students, complete progress checks and attend meetings with parents as required by the school calendar.

RESOURCES

- Contribute to curriculum development, through discussions at subject meetings and by helping to prepare materials for use by all members of the subject.

SAFEGUARDING

- To comply with the School's safeguarding policy and be familiar with school safeguarding procedures to promote the welfare of the boys.

GENERAL

- Comply with the National Standards for Teachers.
- Participate in the Performance Management process in accordance with school policy.
- Engage in continuous professional development.
- Attend subject meetings and teaching staff meetings as required by the school calendar.
- Be familiar with, and adhere to, the school's Health and Safety policy and undertake risk assessments as appropriate.
- Contribute to school self review and evaluation processes.
- Contribute to the production of displays and activities for occasions when the school is open to prospective parents or to the public.
- Form effective relationships with students, teaching staff, non-teaching staff, parents and other professionals.
- Undertake the role and duties of a form tutor.
- Undertake duties before school, at break, and after school according to the school rota.
- To undertake any other duty as specified by STPCD not mentioned above.

This job description is current at the date shown but, in consultation with you, may be changed by the Head Master to reflect or anticipate changes in the job commensurate with the grade and job title.

This job description does not form part of the contract of employment. It describes the way that the post-holder is expected and required to perform and complete the particular duties as set out above.

November 2017