



<b>Job title:</b>	Teacher of Science
<b>Reports to:</b>	Head of Science / Curriculum Leaders
<b>Hours:</b>	Full Time (Maternity Cover, with the possibility of a permanent role)
<b>Salary:</b>	MPS/UPS plus Queen Ethelburga's salary enhancement

### **Job purpose**

To provide outstanding teaching, maintaining the high standards of the Collegiate. This job description is written at a specific time and is subject to change as the demands of the Collegiate and the role develops. The role requires flexibility and adaptability and the employees of the Collegiate need to be aware that they may be asked to perform tasks and be given responsibilities not detailed in this job description. Your duties and responsibilities are as follows:

### **The Science Department**

The Science department offers Physics, Chemistry, Biology, and Science, and is based in a suite of 11 modern science labs, 2 teaching rooms and a large prep room. Each lab and classroom is equipped with a Promethean interactive board, white board and computer. The science staff share the teaching across Years 6 – 13. As such, the successful candidate will be expected to teach all three sciences up to and including Key Stage 4. The ability to teach Key Stage 5, especially Physics, would be an advantage, but is not a mandatory part of the role. The school delivers an AQA accredited course called “Activate” to pupils in Key Stage 3; AQA GCSE Combined Science: Trilogy, AQA GCSE single sciences in Physics, Chemistry and Biology. AQA A Levels in Physics, Chemistry and Biology, and BTEC Level 3 Applied Science.

### **Expectations**

There are 27 x 60 minute lessons each week of which 22 are timetabled for a full time teacher. In addition a full time teacher will be expected to offer one activity or super-curricular session and be a form tutor for 3 x 60 minute sessions per week. They also attend directed time after school on a Monday and supervise prep one evening per week. We teach for 34 weeks in the academic year.

Your duties and responsibilities are as follows:



### **Support for pupils**

- Utilise specialist skills, training and experience to support pupils
- Establish productive working relationships with pupils, acting as a role model and setting high expectations
- Promote the inclusion and acceptance of all pupils within the classroom and the school environment
- Support pupils consistently, recognising and responding to their individual needs
- Encourage pupils to interact and work co-operatively with others, and engage all pupils in activities
- Promote good behaviour and management of relationships with peers and staff
- Provide feedback to pupils in relation to progress and achievement
- Provide formative oral and written assessments through marking, prep and other forms of feedback, using this to inform
- Keep records of progress in the form of formal assessments and reports on the development, progress and attainment of students, as individuals and as groups of students to line managers and parents

### **Teaching**

- Contribute to the teaching in the department across the full age and ability range
- Hold or develop a record of outstanding examination results
- Be a highly motivated and proficient classroom teacher
- Demonstrate a commitment to high standards of teaching and learning
- Offer all students an innovative and effective learning experience

### **Support for the Curriculum**

- Prepare schemes of work and lesson plans that ensure the needs of all students are met
- Identify appropriate attainment and/or achievement targets, differentiating teaching as required
- Monitor pupil standards and achievement against targets, ensuring that relevant individual and whole school attainment / achievement targets are met
- Monitor planning, curriculum coverage and learning outcomes
- Monitor standards of pupil behaviour and application
- Plan and implement intervention strategies where improvement needs are identified



### **Support for the School**

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/work/aims of the school.
- Organise and deliver an extra-curricular activity
- Attend and participate in regular meetings, inset and directed time
- Participate in training and other learning activities as required
- Supervise pupils on visits, trips and out of school activities as required
- Promote the school and its pupils positively at all times

### **Benefits**

- Competitive salary, paid according to qualifications and experience and from within the current national pay scales. Queen Ethelburga's also offers a salary enhancement scheme for staff after a one year qualifying period.
- All academic staff are enrolled in the Teachers' Pension Scheme
- Free staff gym
- Annual family summer barbeque
- Annual black tie Christmas Ball for staff and a guest
- Subsidised school fees for staff children

**The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the Collegiate's Child Protection Policy and Staff Code of Conduct at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school s/he must report any concerns to the Collegiate's Designated Safeguarding Lead.**

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