



## Learning Support Assistant

*Inspiring a generation to achieve excellence through innovation*

**Start date:** As soon as possible

**Salary:** Band 5 £22,800 – £26,298 Term Time Only (Pro Rata)

**Location:** Brixton, London

**Nearest Tube station:** Brixton (Victoria)

**Deadline:** Monday 11<sup>th</sup> November 2019

*Visits to our school are encouraged; to arrange, please call 0207 737 9532.*

We believe education is transformational. That is why what we do matters and why we are always seeking to improve our practice. As an Learning Support Assistant at Evelyn Grace you will join me and together, we will shape and develop our academy, and thereby realise our ambitions in building an outstanding school.

We are seeking to appoint a dedicated and enthusiastic individual who is passionate about education as a means of helping our students become cleverer and kinder every day. We believe that all our students can achieve excellence, no matter what their background and that they all deserve the very best teachers and resources to help them secure the very best qualifications. Accordingly, the Academy offers a rigorous curriculum and a broad enrichment programme for students at all key stages.

As a member of Evelyn Grace and the Ark network, you will receive weekly timetabled CPD, 10 inset days a year, including network best practice sharing days and Academy marking days, and you will work in an award-winning building designed by Zaha Hadid. We are located a 10-minute walk from Brixton tube station and a 5-minute walk from Loughborough Junction mainline station.

For further information and to apply please visit our website: [evelyngraceacademy.org/vacancies](http://evelyngraceacademy.org/vacancies) and complete your application by Monday 11<sup>th</sup> November 2019.

For any queries relating to your application, please contact Zeena Agha, HR Advisor on 0207 737 9532 or [zeena.gha@evelyngraceacademy.org](mailto:zeena.gha@evelyngraceacademy.org).

Yours faithfully,

A small, square, light-colored box containing a handwritten signature in blue ink. The signature is stylized and appears to be 'TD'.

**Tim Dainty**  
**Principal**

## Job Description: Learning Support Assistant

<b>Reports to:</b>	SENCO
<b>Start date:</b>	As soon as possible
<b>Salary:</b>	Band 5 £22,800 – £26,298 Term Time Only (Pro Rata)
<b>Hours of work:</b>	36 hours per week, Term time only

### The Role

- To provide support for identified individuals and groups of students across the curriculum, helping them to learn effectively.
- To assist teaching staff with the preparation of differentiated resources which enable students to access the curriculum.
- To work with the SENCO to identify and implement strategies which enable identified students to make progress.

### Key Responsibilities

#### Learning Support

- To promote inclusion and acceptance of all students in the school, including those with physical, learning and social and emotional difficulties
- To work with teachers to assess the needs of individual students
- To work with the SENCO and other teachers to implement Individual Education Plans and develop resources for pupils who have: Special Educational Needs and Disabilities (SEND), speech or language impairments, or behaviours that interfere with learning and/or the development of relationships
- To plan and facilitate small group teaching
- To plan and undertake one to one teaching
- To observe, record and feedback information of pupil performance
- To assist in creating materials for curriculum delivery and display boards
- To assist with whole class teaching
- To assist with promoting positive behaviour for learning within and outside the classroom
- To provide off-site community based opportunities for pupils, if appropriate
- To assist student learning outside of the classroom when appropriate e.g., computer lab, library, homework clubs or interventions
- To understand and analyse data of identified students

#### Other support

- To support the supervision of students during lunch times and at the start/end of the school day
- To work alongside other supporting agencies
- To maintain pupil and family confidentiality
- To attend regular meetings and training, as required

## Other

- To undertake other various responsibilities as directed by the line manager and Principal.

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# Person Specification: Learning Support Assistant

## Qualification Criteria

- Degree level qualification
- English and Mathematics GCSE (or equivalent) at grade C or above
- Certified teaching assistant course or training would be beneficial
- First aid qualification is desirable but not essential
- Right to work in UK

## Experience

- Experience of establishing successful learning relationships with a variety of children at the relevant age
- Experience of working with children with SEN or other additional needs desirable
- Experience and/or understanding of the role of a LSA and in particular classroom organisation and management.

## Personal characteristics

- Genuine passion and a belief in the potential of every pupil
- To be a learner and continually seek professional development opportunities
- Helpful, positive, calm and caring nature
- Able to establish good working relationships with other LSAs and teachers
- Able to follow instructions accurately but make good judgments and lead when required
- Motivation to continually improve standards and achieve excellence.

## Specific skills

- Good written and oral communication skills
- Good numeracy and literacy skills
- Competent with computers and other technology
- Good administrative and organisational skills
- Able to understand and implement particular strategies and methods to help pupils to improve their learning and enjoyment of learning
- Able to help implement the necessary routines and patterns to establish good behaviour management within the school
- Able to deal with minor incidents, first aid, and the personal health and hygiene of the pupils

- Understands the importance of confidentiality and discretion
- The ability to speak another language, play a musical instrument or coach a sport desirable, not essential.

### **Other**

- The post holder will be expected to undertake the paperwork associated with their caseload
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils
- Willingness to undertake training
- This post is subject to an enhanced Disclosure and Barring Service check.