



THIRSK SCHOOL & *SIXTH FORM COLLEGE*
EDUCATING TODAY, PREPARING FOR TOMORROW

“A good school” Ofsted March 2017

TOPCLIFFE ROAD, SOWERBY, THIRSK, NORTH YORKSHIRE, YO7 1RZ

11-18 MIXED COMPREHENSIVE SCHOOL : 928 STUDENTS INCLUDING 122

IN SIXTH FORM COLLEGE

HEADTEACHER: EMMA LAMBDEN
TELEPHONE: 01845 522024
WEBSITE: www.thirskschool.org

Attendance Manager and Student Mentor

Required as soon as possible to work within our highly regarded pastoral system. The core focus of this job is to complement the professional work of teachers by taking responsibility for implementing the school's Attendance Policy, to improve the attendance of identified students whose attendance is a barrier to their performance. You will also be responsible for recording, monitoring, evaluating and reporting on attendance. Part of your day will include mentoring students.

30 hours per week, term time only, plus 5 training days and the salary will be APT&C Grade E Scale point 6 – 8 (£19,698 - £20,493 pro rata) depending on experience and service for NYCC. This equates to £13,386.04 per annum. Holidays will not be allowed during term time, unless under exceptional and approved circumstances.

Selection Process:

Candidates will appreciate that, at this time, it is not possible to run our recruitment processes as we would under normal circumstances. If candidates want to get a flavour of our school – please visit our website, though aspects of our information are under revision, most particularly around the curriculum. We would also direct you to our Facebook page, Twitter account and our new Facebook off-shoot for this period of school closure ‘Be More Thirsk’. We also have a nascent YouTube channel you may wish to look at.

We will conduct interviews by Microsoft Teams. Prior to the interview, you will be sent some tasks to prepare and submit back to us prior to interview. A discussion will then take place around the tasks you have undertaken during the interview process.

Our ambitious school is based in the easily accessible market town of Thirsk which lies very close to the A1(M), A19 and mainline rail links, between two beautiful National Parks.

Closing Date: 9 am on Thursday, 15th April 2021

Interviews will take place on Friday, 23rd April 2021

Completed applications should be sent to diane.atkinson@thirskschool.org

Thirsk School and Sixth Form College is committed to safeguarding and promoting the welfare of our children and young people. We have a robust Child Protection Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children.