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| **Job Title:** | **Teaching Assistant (TA)** |
| **Grade:** | **6** |



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|  | **Essential** | **Desirable** | **How assessed** |
| Qualifications  * NVQ 3 in Supporting Teaching and Learning, or equivalent   OR   * Able to demonstrate the ability to meet the STL Level 3 National Occupational Standards relevant to this post. * Level 2 qualifications in Maths/numeracy and English/literacy   OR   * Able to demonstrate competency in literacy and numeracy equivalent to level 2. * A Level 3 qualification | **✓**  **✓** | **✓** | App/Doc  App/Doc  App/Doc |
| Experience  * Experience of supporting teaching and learning in a formal setting * Experience of working in 16-18 age range * Experience of working with secondary age students * Experience of working with young people on the Autistic spectrum | **✓**  **✓** | **✓**  **✓** | App/Int/ Ref  App/Int/ Ref  App/Int/ Ref |
| Knowledge  * Knowledge of child protection and health and safety procedures. | **✓** |  | App/Int/ Ref |
| **Skills/Attributes**   * Ability and willingness to undertake professional development.      * Good interpersonal skills. * Empathy with children and young people. * Ability to work effectively as part of a team. * Ability to work flexibly and on own initiative | **✓**  **✓**  **✓**  **✓**  **✓** |  | App/Int  Int/Ref  Int/Ref  Int/Ref  Int/Ref |
| **General Circumstances**   * Attendance - evidence of regular attendance at work. * An understanding of, and commitment to, Equal Opportunities, and the ability to apply this to strategic work and day-to-day situations. | **✓**  **✓** |  | App/Ref/  Med  App/Int |
| **Factors not already covered**  Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the provisions of the Disability Discrimination Act 1995. | **✓** |  | Med |

**App = Application Form**

**Test = Test**

**Int = Interview**

**Pre = Presentation**

**Med = Medical Questionnaire**

**Doc = Documentary Evidence (E.g., Certificates)**