

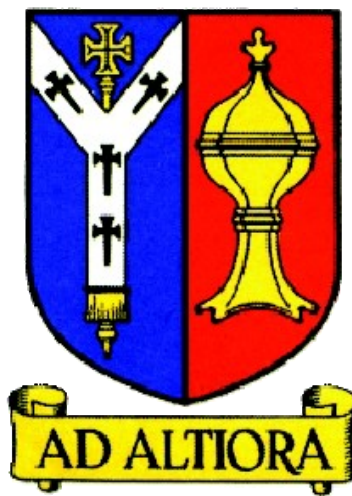


GUNNERSBURY CATHOLIC SCHOOL



Assistant Head of French Information Booklet

Gunnersbury Catholic School



enabling our students
to achieve to the very highest

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Letter from the Headteacher

Dear Applicant

As Headteacher of Gunnersbury Catholic School I would like to extend a very warm welcome to you.

This is a fantastic time to join Gunnersbury Catholic School. The talents of our leadership, teachers and the superb student body has culminated in our school being ranked once again in the **Top Boys' Comprehensive Schools in the country for GCSE achievement (DfE Performance Tables 2018)**. Our 2018 cohort achieved 88% 5 GCSEs at 9-4 *including English and Mathematics* and a 'Progress 8' score of +0.66. Similarly at A-level we enable outstanding outcomes for our students. The appetite for success that our pupils possess, their Catholic values and superb behaviour allied to the supportive colleagues and leaders at Gunnersbury make this a great place to work and take your career on to the next level.

We seek an ambitious, talented and successful Assistant Head of French to be a key leader within our MFL Department. If you have a passion for the subject and a desire to enable students to receive the very best French teaching then we would like to hear from you. Furthermore if you aspire to be a Head of MFL then undoubtedly this role at Gunnersbury Catholic School will swiftly and thoroughly prepare you to be the subject leader. Our new Assistant Head of French will receive training, coaching and development of the highest quality, enabling them to become the very best leader that they can be. Developing our staff is key to what we do at Gunnersbury Catholic School as we understand that progressing staff ensures learning of the highest quality for our pupils.

Within our school we have been able to create a unique setting. Ours is a school within which students take pride in succeeding, where the pupils strive to achieve the very highest and where there is an unrelenting desire to do even better. At Gunnersbury Catholic School successes and achievements in all spheres are proudly celebrated by the boys. We are a busy, thriving and ambitious school. Gunnersbury's academic achievement has been acknowledged by the Fischer Family Trust as being amongst the top 5% in the country. Year after year government schools' ministers have acknowledged our GCSE success as being amongst the top 100 schools nationally. Ofsted and the Diocese of Westminster have both determined that we are an outstanding school. We pride ourselves on our academic success, achievements that provide entry for our students to world leading universities and high quality careers.

There is however even more to a Gunnersbury education. We enable our students to develop in all aspects of their person: spiritual, moral, sporting, artistic and social. Gunnersbury moulds fully rounded individuals ready to take their place in and make a difference to society. More so, Gunnersbury strives to and succeeds in developing young adults equipped to take their place as leaders in an ever-changing world.

We are looking to appoint an individual who has the potential, drive and desire to be an outstanding leader of French education. Previous leadership experience may be helpful but it is not as important as talent and determination. Applications are welcome from individuals of all religions who will support the Catholic ethos of our school. Ultimately if you are someone who seeks to reach for the highest in all that you do, Ad Altiora, then we would like to hear from you.

I look forward to receiving your application.

With kind regards.



Kevin S Burke
Headteacher

The Role

The Assistant Head of French is integral to Gunnersbury's provision of superb teaching and achievement within French. Working under the direction of the Head of French the new postholder shall seek to further the learning experience and outcomes of our students. Further to examination success, the department keenly seeks to establish a love of literature within our students. The new postholder will be given responsibility for a specific Key Stage – this will be determined at interview to reflect the capability, experience and interests of the successful candidate. Requirements of the position include:

Leadership

- Securing and sustaining within a specified key stage, effective teaching of French
- Evaluation of the quality of teaching and achievement of French in the relevant key stage
- Have responsibility for the attainment of individual targets by each student studying French at the specified key stage
- Lead staff, through the provision of appropriate support, challenge and motivation, to excellence in their teaching
- Develop and implement key stage schemes of work and policies such as will deliver excellence in T&L and high pupil achievement
- Work with the departmental team of teachers and with Heads of Year and tutors to make sure that the work and progress of pupils of your key stage is monitored and recorded in order to secure fulfilment of their personal and academic potential in French.
- Ensure that assessment systems effectively monitor pupil progress and reliably inform reports and curriculum planning.
- Plan, develop and introduce such curriculum changes as are determined by the Head of Department.

Teaching

- Ensure that individual lessons are planned, well prepared and take account of the ability of individual groups. Teachers must demand the highest standards from pupils in all areas, including classwork, homework, behaviour, attitude, organisation and presentation.
- Create an effective learning environment for all pupils, maintaining high standards of behaviour and ensuring that rooms are a pleasant place to study.
- Regularly set and mark appropriate work for pupils in order to assess progress and understanding. When marking and assessing, teachers should follow the agreed departmental policies.
- Keep a record of work and records of assessment as outlined in the school and departmental handbooks. They must be prepared to provide information on individual pupil progress based on school target data at required by the Head of Department, other teaching staff and parents.
- Attend and positively contribute to discussions in departmental meetings and take a full part in the development of departmental policies, schemes of work, assessment programmes and examinations, in consultation with the Head of Department.
- Attend appropriate parents' consultation evenings, well-prepared to discuss pupils' work and to provide assessment of individual pupils as and when required.
- Participate in regular self review and evaluation, attending appropriate training days as part of your ongoing professional development.
- In planning units of work and individual lessons, teachers should keep in mind the requirements of the Exam Boards and department Schemes of work and ensure that the curriculum is accessible to all students.
- Contribute towards extra-curricular activities.
- Attend to all duties as directed by the headteacher.

The above characteristics and details of the role are not exhaustive. Rather they represent a guide to the requirements of the job. Furthermore the job description/requirements are subject to regular review and may change over time.

The Person

Personal Qualities and Attributes

- A passion for French and its teaching
- A commitment to providing students with the very best education and life chances.
- The talent and capability to be a leader in French
- The ability to inspire and motivate pupils and staff
- Excellent communicator and a team player
- Ambitions for self development and future career promotion
- Persistent, energetic and enthusiastic
- Adaptable
- A positive outlook
- Good sense of humour

Qualifications, knowledge and professional skills

- Qualified Teacher Status
- A degree or higher qualification in French
- An excellent teacher with a track record of pupil success
- Knowledge of the requirements of the French Curriculum at KS3, KS4 and KS5
- The ability to produce high quality schemes of work
- Capable to interpreting and using data to further students' success
- Understanding of safeguarding and its successful implementation to ensure the safety of children
- Leads by example with high professional standards

Above all else we seek to appoint a superb teacher with a real passion for French, who is committed to the success of their students and the talent to be an exceptional leader within the school. Previous experience, whilst helpful, is not as important as potential, dynamism, determination and resolve. In particular we are very keen to appoint an individual who wishes to be a Head of MFL within a few years. Our excellent school and MFL department will provide the experience, training and guidance to enable this ambition to be fulfilled.



The Department

The MFL Department of Gunnersbury Catholic School aims to provide the best possible MFL education for all our pupils. The team is experienced, very well-qualified, friendly and innovative. GCSE and AS/A2 results are excellent and reflect the hard work that we put into teaching. The MFL Department currently consists of 6 teachers.

Our aim is to provide pupils with a first-class MFL education, enabling them to achieve outstanding personal and academic success, together with the confidence and self-awareness necessary to take their place in society. We hope to foster in each individual an enquiring, questioning mind, an independent spirit and good habits in work and leisure, as well as courtesy and generosity towards others and a better understanding of other cultures.

The MFL curriculum is designed to combine the best traditional learning with new technology and new initiatives. We aim to make learning exciting, relevant and enjoyable and to help provide pupils with historical and intellectual skills.

Key Stages 3, 4 and 5 curricula

In Key Stage 3, our French core text is EXPO. All pupils study French as a core subject until GCSE. Our pupils are entered for Edexcel French GCSE. MFL is a core, compulsory course for our pupils. Our results are excellent – 9-4 grades in French achieved 83% last year. At AS and A2 level, students take WJEC French and AQA Spanish. Our A-level groups are equally as impressive as GCSE – we have 100% pass rates at grades A to E and at A2 92% pass rate at grades A to C. Each year, we have a good number of students continuing with MFL study at the top universities, including Oxbridge and Russell Group institutions. At KS3, Year 7 pupils have 3 x 50 minute periods within a mixed-ability class. In Years 8 and 9, pupils have 3 periods per week, taught within setted groups. Years 10 and 11 have 3 lessons of 50 minutes and in the Sixth Form, Year 12 have 5 and Year 13 have 6 x 50 minute periods taught in blocks of 3 or 4 lessons and a double lesson. Spanish is available as an extension examination course at A-level for pupils who have home language skills.

Resources and facilities

The MFL Department currently has a suite of 4 rooms and an office. Each teaching room has interactive whiteboards. We also have a specialist MFL base in the Sixth Form Centre, also equipped with interactive whiteboards, as well as tablet pcs. The department's office is used to store our resources and is used as a work base for the department. We have a large and varied collection of resources, including laptops for upper school use. Trips and visits to France are an integral part of our language provision.

We are recognised as a first class provider of Initial Teacher Training (ITT); each year we work with a variety of providers: the Institute of Education, King's College and E-Qualitas.



The School

Gunnersbury is a Voluntary Aided School for Catholic boys. It takes six forms of entry at 11+ and is administered by a Board of Governors acting under the trusteeship of the Archdiocese of Westminster. The annual intake is 184 pupils and the total number of pupils on roll is 1180, including a Sixth Form of 224 boys and 48 girls. We achieved outstanding in all categories of our last Ofsted Inspection in May 2009. The school regularly achieves excellent examination results. In 2018 88% of year 11 pupils gained at least five GCSEs at 9-4, including English and Maths. Our 'Progress 8' score for this cohort was +0.66. As such we are ranked amongst the Top Boys' Comprehensive Schools for GCSE in the country. Similarly we achieve excellent results at A-level. Our last Ofsted (2009) determined our provision to be outstanding.

The school was founded in 1919 by Fr William Roche, became a Voluntary Aided Grammar School in 1932, took its first comprehensive intake in 1972, became Grant Maintained in April 1993 and returned to Voluntary Aided in September 1999. It has been designated a Specialist School in September 2003. Since then we have been awarded a further specialism, Leading Edge, whilst also achieving High Performance Specialist Status.

Although located in the London Borough of Hounslow, Gunnersbury considers itself a Diocesan School and draws from a wide catchment area consisting mainly of the

London Boroughs of Hounslow, Ealing and Richmond, but some pupils attend from even further afield coming from Central London, Brent, Hillingdon, Spelthorne and Harrow.

The Catholic character of the school is an essential and important part of school life. It is made explicit not just in the religious education programme and shared values but in the liturgical life of the school. There is a voluntary mass on Fridays and important feast days together with family liturgies, a retreat programme and Morning Prayer in Advent and Lent. The School Chapel is set-aside as a quiet area for prayer and liturgy.

The school is led by a Headteacher supported by two Deputy Heads within a senior staff of 6. Each member of the Senior Leadership Team is responsible for a distinct pastoral, academic, administrative and policy area of the school. Departments are subject based. The school has a well-developed system of pastoral care, overseen by a Year Head and Form Tutor. High standards of behaviour and dress are expected and the pastoral system aims to promote the development of self-discipline and consideration for others. The School Council meets regularly chaired by a member of the Sixth Form.

Gunnersbury is always over-subscribed with first choice applications from Catholic pupils. Our mission is to continue to provide these pupils with the very best Catholic education for their lives ahead.



How to Apply

To assist in this key decision of your career visits to Gunnersbury Catholic School, prior to application, are welcomed. Visits can be arranged through the Headteacher's PA, Mrs Kerans, email:

welcome@gunnersbury.hounslow.sch.uk, telephone no: 020 8232 5002.

In order to apply, please complete the Teacher Application Forms. These may be downloaded from our website www.gunnersbury.com or from the TES website.

Completed applications should be posted to the headteacher's PA at:

Gunnersbury Catholic School
The Ride
Boston Manor Road
Brentford
TW8 9LB

or emailed to:

welcome@gunnersbury.hounslow.sch.uk

The closing date for receipt of applications is: **Monday, 20 May 2019 at 12pm**

Applications will be considered immediately upon their receipt

Gunnersbury Catholic School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to an enhanced Disclosure and Barring Service check.



The Advert

Job details

Employer:	Gunnersbury Catholic School
Location:	London (Brentford)
Salary:	MPS/UPS + TLR 2c (£6,646)
Contract type	Full time
Contract term:	Permanent
Start date:	September 2019

Gunnersbury Catholic School is seeking to appoint a highly talented and successful teacher to the post of Assistant Head of French at our Outstanding School. This post provides a fantastic opportunity for an aspiring subject leader to receive the very best coaching and experience in their leadership journey. As a department that has been integral to Gunnersbury, year on year, achieving extraordinary outcomes for our students, the MFL Department is uniquely placed to develop our new Assistant Head of French to become an outstanding leader and future Head of MFL. Applications are welcome from individuals of all religions who will support the Catholic ethos of our school.

The Role

The Assistant Head of French is key to Gunnersbury's provision of superb teaching and achievement within French. Working under the direction of the Head of French the new postholder shall seek to further the learning experience and outcomes of our students. Further to examination success, the department keenly seeks to establish a love of literature within our students. Our new Assistant Head of French will be given responsibility for a specific Key Stage – this will be determined at interview to reflect the capability, experience and interests of the successful candidate.

The Person

Above all else we seek to appoint a superb teacher with a real passion for French, who is committed to the success of their students and the talent to be an exceptional leader within the school. Previous leadership experience, whilst helpful, is not as important as potential, dynamism, determination and resolve. We seek an outstanding teacher with the insight and capability to lead and inspire students and staff alike. **In particular we are very keen to appoint an individual who wishes to be a Head of MFL within a few years.** Our excellent school and French department will provide the experience, training and guidance to enable this ambition to be fulfilled.

The School

Year on year Gunnersbury Catholic School has developed our staff to become fantastic teachers and leaders. In doing so, from one year to the next, we have enabled unparalleled success for our students. Our school is:

- a Catholic community where care for each other, student ambition, pupil motivation and behaviour are exemplary
- committed to providing quality support, guidance and coaching to develop our staff so that they may progress to the highest levels as teachers and leaders
- One of the top Boys' Comprehensive Schools in the country for GCSE achievement (DfE performance table 2018)
- an environment that enables achievement of the highest order 88% 5 GCSEs at 9-4 *including English and Maths* in 2018, Progress 8 score of +0.66
- determined by the Fischer Family Trust as being amongst the top 5% of schools for GCSE achievement
- determined 'Outstanding' by Ofsted (2009)
- a workplace where staff are a friendly, welcoming and helpful team

The background of this section features a large, faint, grey watermark of the Gunnersbury Catholic School crest. The crest is a shield divided into four quadrants. The top-left quadrant contains a cross with a smaller cross in the center. The top-right quadrant contains a chalice. The bottom-left quadrant contains a cross with a smaller cross in the center. The bottom-right quadrant contains a chalice. A banner at the bottom of the shield reads "AD ALTIORA".

GUNNERSBURY CATHOLIC SCHOOL
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