



EF ACADEMY

International
Boarding Schools

Learning Support Assistant JOB DESCRIPTION

Job Title: Learning Support Assistant

Reports to: Inclusion Coordinator

Role Overview:

We are seeking a dedicated and compassionate learning support assistant to join our dynamic team. The successful candidate will play a pivotal role in supporting international students in their academic and personal development, ensuring a positive and enriching learning experience. This will be achieved by providing tailored support to students with learning barriers to complement the work of teachers in lessons. Most students have English as a second language and are following either the IB Diploma Programme or the A Level programme.

Responsibilities:

- Collaborate closely with SEN students, adding to individualised education plans (IEP) and contributing to IEP development, setting, and evaluating ambitious targets.
- Develop effective strategies for students with learning barriers through collaboration with the students, parents, enrolment offices, Pathway Managers, and Inclusion Coordinator.
- Support the learning, achievement, and behaviour of students within the school, delivering impactful learning support.
- Monitor and evaluate student progress, implementing differentiated intervention plans for identified students.
- Provide one-on-one support to students with coursework, examined assessments or assignments.
- Ensure equal access to educational opportunities for students with special educational needs.
- Promote students' confidence, independence, and resilience in tackling challenging activities.
- Assess, manage, and deliver learning support using knowledge and specialist skills.

Qualifications and Skills:

- Relevant educational qualifications in inclusive education or related fields.
- Experience in diverse learning needs with a strong grasp of inclusion best practices.
- Excellent communication and interpersonal skills.
- Commitment to promoting diversity, equality, and inclusion in education.
- Previous experience in multicultural or international educational settings.
- Demonstrated qualities: patience, empathy, and a passion for student success.
- Understanding of various learning styles and strategies for diverse student needs.
- Knowledge of learning disabilities and behavioural challenges, creating an engaging learning environment, and providing timely performance information to relevant team members.
- Knowledge of IB and A-Level curricula (desirable)
- Multilingual speaking would be advantageous.

The learning barriers our students face typically include but are not limited to; dyslexia, dysgraphia, dyscalculia, ADHD, ADD and ASD.

At EF Academy Oxford, we are committed to creating an inclusive and diverse community that celebrates and values differences. We welcome applications from candidates of all backgrounds and identities, and we encourage candidates from underrepresented groups to apply. As an equal opportunity employer, we aim to provide a work environment that is free from discrimination, harassment, and bias, and that promotes equality and diversity in all aspects of school life.