



MUSIC AND SOUND TECHNICIAN

JOB DESCRIPTION

Terms and Conditions

- **Duration:** 1 year placement (September 2021 – July 2022)
- **Hours:** Term time only (39 weeks) 8.30–16.30 plus some evenings/weekends
- **Remuneration:** National Living Wage [£8.91 p/hr]

Main Tasks and Responsibilities

- Managing and maintaining the music facilities – computer suites, midi keyboards, instrument stock, amplifiers, microphones, leads, etc.
- Assisting in KS3 (Year 7-9), KS4 (GCSE) and KS5 (A Level) lessons through technical support as well as working with pupils on lesson tasks
- To record and collate GCSE / A Level coursework ready for submission
- Live mixing and recording of all concerts – usually one per week
- To aid students in the use of amplification and recording equipment
- To take part in, support and lead extra-curricular activities
- To attend a number of residential and day trips throughout the year
- To support the music teaching and administrative staff with the day-to-day running of the music department
- There is an opportunity for a suitable candidate to take on extra paid work teaching music theory classes.
- There is also scope for the music and sound technician to develop other projects and initiatives. Previous technicians have run ensembles, set up sound recording clubs, developed the music archives, been responsible for the department's social media, and pioneered an annual music festival.

Child Protection

To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Education Act 2002 and working together in relation to child protection and safeguarding children and young people as this applies to the postholder's role within the school

To also be fully aware of the principles of safeguarding as they apply to children and young people in relation to the postholder's role.

To ensure that the postholder's line manager is made aware and kept fully informed of any concerns which the postholder may have in relation to safeguarding and/or child protection.

PERSON SPECIFICATION

Qualifications

- Good numeracy and literacy skills
- Degree or equivalent in a relevant subject
- Appropriate and relevant qualifications at Key Stage 4 and 5
- Working knowledge of music recording and production software/equipment

Experience

- Working with young people, preferably in schools
- Mixing both live and recorded sound

Skills and Abilities

- Strong organisation and communication skills
- Willingness to participate in the many department activities and events
- Ability to work well within a team
- Good problem-solving skills, both technically and practically