



Responsible to: *The Head Teacher*

Salary: *Main Pay Scale - Curriculum responsibility and relevant pay awards to be discussed on interview*

Purpose of job

To carry out the professional duties of a teacher as set out in the 'School Teachers' Pay and Conditions Document and the Professional Standards for Teachers and in doing so provide excellent opportunities to enable our pupils to make their unique contribution to creating a better society.

Roles and Responsibilities

Teaching & Learning

- To be an effective and reflective classroom teacher able to demonstrate and share good practice
- To work closely with colleagues to undertake medium and short term planning and the implementation of the school's connected curriculum
- To plan, prepare and deliver interesting stimulating, well-structured lessons that motivate and include all learners
- Ensure that planning, preparation, assessment and reporting meets the individual needs of all our children – to set tasks which challenge children and are well-matched to their learning needs
- To develop a stimulating and interactive learning environment through the use of display and resources, to engage and inspire
- To ensure the maintenance of good order and discipline among all students and safeguard their Health and Safety, both on school premises and when they are engaged in authorised activities elsewhere.
- To empower all of our children to explore their potential through educational excellence
- To foster an environment of spiritual growth and well-being
- To establish and maintain positive relations with pupils, parents and the wider school community.

Monitoring, Assessment, Recording and Reporting

- To ensure that marking, planning and all other school policies are carried out rigorously
- To assess how well learning objectives have been carried out through marking and monitoring of work, the setting of next steps and through questioning and discussions with children use this to plan future learning
- To use assessment data to plan lessons based on a thorough understanding of what the children can do and to use a range of assessment practice to assess pupils' progress and attainment within lessons
- To systematically record pupils progress and to use this to identify areas of strength and areas for future learning, using this to inform planning and to ensure teaching and learning is accurately pitched to meet the needs of all children
- To report to parents formally at key points throughout the year and informally through daily discussions, ensuring that they are well informed about the curriculum, attainment and progress of their child and the contributions they can make to support their child's learning
- To work with Senior Leaders and outside agencies to meet the needs of all children

Other Professional Duties

- To maintain the school's Christian ethos and demonstrate the core values of the school
- To uphold the school's expectations for pupil behaviour
- To be an effective and reflective classroom teacher able to demonstrate and share good practice
- To effectively deploy additional adults within the classroom to support the needs of all learners
- To set a good example in terms of dress, punctuality and attendance
- To implement school policies, national requirements and local policies
- To work as part of a team in all aspects of school development and take an active role in school life, attending and participating in school events

- To participate fully in staff meetings and to take an active role in your own professional development
- Lead and manage a subject area at the discretion of the Head Teacher (not NQTs)
- To establish a partnership with parents involving them in their child's learning through regular communication, after school clubs, workshops and homework etc.
- To be able to work effectively and co-operatively within a multi-disciplinary team
- To be aware of the school's and the Local Education Authority's Equal Opportunity Policy, ensuring that all children have full access in order to maximise their achievement and minimise inequality.
- To keep abreast of current good practice through reading, attending courses, evaluating materials, resources and ideas and visiting schools
- To prioritise and manage own time effectively, particularly in relation to balancing the demands of teaching and maintaining a work life balance whilst being involved in school improvement and development

Safeguarding

- To have a due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the school and Local Authority
- To work in compliance with the School's Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties with whom contact is made, such as members of the public, in premises or sites controlled by the school.
- To ensure compliance of procedures are observed at all times under the provision of safe systems of work through a safe and healthy environment and including such information, training instruction and supervision as necessary to accomplish those goals.
- To understand fully and adhere to the expectations of general data protection regulations (GDPR)

Accountability

- Teachers are responsible to the Head Teacher and, in her absence or on her behalf, the Deputy Head Teacher.
- Teachers are accountable to parents/carers and are in loco parentis when engaged in authorised school activities.
- Teachers are responsible for the curriculum they provide which should reflect school and local education policy and Government legislation.

Conditions of employment:

- The post is subject to an enhanced DBS disclosure and suitability check
- This job description may be amended at any time according to the changing priorities of the school as identified within the school's development plan, after discussion with the post holder
- This job description will be reviewed one year after appointment.